

# APPLICATION FOR WAIVER OF ATHLETIC PARENT RESIDENCE RULE / FOUR YEAR RULE INSTRUCTIONS

**Athletic Parent Residence Rule:**

When a student is living with a parent (married, but living apart), a guardian, or attending a school outside the attendance zone boundaries, where his/her parent(s) resides, the student must apply for a waiver.

Address why the student is not living with both parents or a legal guardian (legal guardianship and residence must be in effect for at least one calendar year)? Include any records or documentation of child abuse, neglect, mistreatment, or other unusual circumstances that affected the student and/or parent, etc.  
Current school's letter should confirm parent's role with school district and date of employment with school if the parent is an employee of the school district.

**Four-Year Rule:**

When a student does not comply with the four-year rule because he/she has not met the requirements for graduation four years after his/her first entry into the ninth grade, and has not been able to participate in a specific activity for a season, that student may apply for a waiver. A chronology of previous enrollment and participation must be submitted with this application.

*NOTE: There is no four-year waiver for an overage student unless he/she qualifies for an over-age waiver (Section 463 (a) 4 of the C & CR).*

Address why the student needs a fifth year of school to graduate?

Required Documentation	Explanation of documentation	Parent Residence*	Four Year*
<b>Application Form</b>	Completed application page 2	X	X
	Current active military orders for military transfers	X	
<b>Transcript</b>	Unofficial or official transcript verifying the first entry in the ninth grade and all grades recorded up to date of application. If the student is in the ninth grade, provide a report card from the previous school or a progress report from current school.	X	X
<b>Previous Athletic Participation Form (PAPF)</b>	If the student did not participate at the previous school, page 1 is required; otherwise, both pages are required.	X	Page 1
<b>District Executive Committee Chairperson's notification letter</b>	Refer to the provided template	X	
<b>Birth certificate</b>	Copy of birth certificate		X
<b>Personal letter from student</b>	Student explaining his/her situation why he/she is requesting the waiver (written in English)	X	X
<b>Personal letter from parent/guardian</b>	Letter explaining the complete background and all facts pertinent to the case (written in English)	X	X
<b>Letter from present school</b>	Outlining the facts of the case. If parent is an employee of the school district, this letter needs to include the date of hire, the role of the parent with the school district, and the name of the campus where the parent is employed.	X	X
<b>Statement from previous school</b>	Letter addressing the student's character. Letter is preferred from the coach if student participated in athletics.	X	
<b>Chronology of previous enrollment</b>	List in chronological order previous enrollment from the eighth grade to the present grade. Include school year and school name.	X	X
<b>Optional</b>	Documentation from physicians, probation officers, realtor, etc. to support your case.		
<b>Letter of Intent to Enroll</b>	Once the school year has concluded and prior to the start of the new school year, a letter of intent to enroll is required from the Registrar or Principal.	X	X

\*X above indicates required item

Retain a copy of submitted application for your files.  
Submit application and documentation:

Waiver Department  
University Interscholastic League  
P.O. Box 8028  
Austin, TX 78713-8028

Visit our website: <https://www.uiltexas.org/waivers> for frequently asked questions.



# APPLICATION FOR WAIVER OF ATHLETIC PARENT RESIDENCE RULE / FOUR YEAR RULE

**Please TYPE or PRINT information. Complete each line. Incomplete applications will not be accepted.**

Please submit a **COMPLETED** application as a request for a waiver of the following rule:

SUBCHAPTER M: UIL Constitution and Contest Rules: **Athletic Parent Residence:** Sections 403 & 442  
**Four-Year Rule:** Sections 400 & 408

This application is for school year: \_\_\_\_\_

**1. STUDENT:** Date First Entered Ninth Grade (mm/yyyy): \_\_\_\_\_ Current Grade: 9 10 11 12  
 Name (as listed on birth certificate): \_\_\_\_\_ Date of Birth (mm/dd/yyyy): \_\_\_\_\_  
 Physical Address: \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_  
 Mailing Address (if different from physical address): \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_  
 Contact Number: \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_  
 Name of Whom Student is Living With: \_\_\_\_\_ Relation to Student: \_\_\_\_\_  
 Sport of Current Participation: \_\_\_\_\_ Next Sport of Participation (if any): \_\_\_\_\_

**2. PARENT INFORMATION:** Name of High School Zoned to Physical Address: \_\_\_\_\_  
 Name: \_\_\_\_\_ Contact Number: \_\_\_\_\_  
 Physical Address: \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

**3. GUARDIAN INFORMATION:**  
 Complete this section if the student is residing with an individual other than their biological parent(s).  
 Name: \_\_\_\_\_ Contact Number: \_\_\_\_\_  
 Physical Address: \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

**4. CURRENT SCHOOL: (No abbreviations)** Date of Enrollment (mm/dd/yyyy): \_\_\_\_\_  
 School Name: \_\_\_\_\_ School District: \_\_\_\_\_ School Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_  
 Name of Coach: \_\_\_\_\_ Contact Number: \_\_\_\_\_ Sport: \_\_\_\_\_  
 Coach's Email Address: \_\_\_\_\_

**5. ATHLETIC DIRECTOR'S INFORMATION:**  
 Name: \_\_\_\_\_ Contact Number: \_\_\_\_\_  
 Email Address: \_\_\_\_\_

**6. PREVIOUS SCHOOL: (Complete if applying for a Parent Residence Rule Waiver)**  
 School Name: \_\_\_\_\_ School District: \_\_\_\_\_ School Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_  
 Name of Coach: \_\_\_\_\_ Contact Number: \_\_\_\_\_  
 Date of Enrollment at Previous School: \_\_\_\_\_ Date of Withdrawal from Previous school: \_\_\_\_\_  
 Did the student ever practice or participate in extracurricular activities (before school, after school or during the athletic period)? YES NO If yes, list these activities: \_\_\_\_\_

**7. STATEMENT OF ACCURACY OF INFORMATION AND RELEVANCE:** We, the undersigned, attest to the accuracy of the information contained in this APPLICATION FOR WAIVER OF ELIGIBILITY RULES. We understand that this application to waive the eligibility requirement applies ONLY to Sections 400 and 408 (Four-Year Rule) or Sections 403 and 442 (Parent Residence Rule). All other eligibility requirements must be met. We further understand that submission of false information will result in the ineligibility of the above named student for at least one year for all League activities in any member school (Section 470).

Signature of parent or guardian	Print Name	Date
Signature current school administrator	Title <small>(Superintendent, Athletic Director, or Principal)</small>	Print Name
District #	Conference:	Date
Chairman of District Executive Committee:	Name/Title:	Date
	School or School District:	