

COACHES & SPECTATOR INFORMATION PACKET 2024 UIL Spirit State Championships January 4-6, 2024

Happy Holidays! Thank you for your team's participation in the 2024 UIL Spirit State Championships! This is the main information packet you will receive before your arrival for the Championships. Please read the information carefully and be sure to pass it along to all admins, parents, spectators, bus drivers, and any other group members who will be attending the event. This will help ensure that everyone is informed on all aspects of the event. Also, please continue to reference the BAND app, emails from Jamie Graham, and all the information on the UIL Spirit State Championships website as most of the questions you may have can be answered by utilizing the information provided.

Comprehensive UIL Spirit State Championships competition information including Rules, Score Sheets, Hotel Information, Spectator Ticket Information, and more can be found at the Spirit State Championships website: https://www.uiltexas.org/spirit/spirit-state-championships

BAND GROUP: 2024 UIL SPIRIT STATE CHAMPIONSHIPS

- Please CLICK HERE to join the UIL Spirit State Championship BAND group
- ALL COACHES MUST JOIN THE BAND GROUP as event information will be communicated solely through this group once the event begins. Please encourage your spectators and team members to join the group as well.

For all payment questions or changes to your registration, including the addition or reduction in numbers, please submit those changes via email to Registrations Director Danielle Staley using the contact information listed below. If you must cancel, please email both Danielle Staley and Jamie Graham.

2024 UIL SPIRIT STATE CHAMPIONSHIPS

Used for notifications and updates before and during the 2024 Event Scan this QR code to join!

We look forward to seeing you and your team next month in Fort Worth!

Need Help? Please include your SCHOOL NAME, CLASSIFICATION and DIVISION when sending an email.

TEAM FORM: dbankston@uiltexas.org
Rules/UIL Policy: spirit@uiltexas.org
Invoice/Payment: dstaley@varsity.com

REGISTRATION NUMBER ADJUSTMENT: Varsity Spirit Texas State Directors

Amy Miller (Northeast)
Art Elizondo (Central)
Chelsea Helms (South)
Kim Buie (West)
Shiloh Minier (North Central)
Stefanie Irick (Greater Houston)

amiller@varsity.com
aelizond@varsity.com
chelms@varsity.com
kbuie@varsity.com
sminier@varsity.com
sirick@varsity.com



CHAMPIONSHIP LOCATION

Fort Worth Convention Center 1201 Houston Street Fort Worth, Texas 76102 (817) 392-6338

DIGITAL WAIVERS

- ALL PERSONS represented on your registration must complete a digital waiver. This includes Athletes (cheer, mascot, flag runners), Alternates, and Adults (coaches, chaperones—all adults on reg). Waivers must be on file prior to the team's first scheduled practice. While the waivers are mobile-friendly, if you have trouble, we recommend utilizing a computer. If you need to adjust your REGISTRATION, please contact your Varsity Spirit State Director to do so.
- The link to the waiver is available in your My Varsity account under MY COMPETITION REGISTRATIONS.
- You are responsible for sharing your team's waiver link with everyone responsible for completing the waiver including parents/ guardians, athletes 18 years of age and older, and other adults registered with your team. The link to complete waivers should only be shared with athletes and adults associated with **your registration** as the link for your team is unique and pre-populated with your team's name, registration number, and UIL Spirit State Championships.
- You will be able to view the names of all team members who have completed their waivers on and track the
 total waiver count. REMEMBER, you are expected to have the same number of waivers as persons represented
 on your registration.
- All waivers must be completed by DECEMBER 29, 2023.

TICKETS & ADMISSION

PERFORMANCE VENUE DOORS OPEN TO SPECTATORS

THURSDAY	7:30 AM
FRIDAY	8:00 AM
SATURDAY	8:00 AM

SPECTATOR TICKETS—Please know which day your team competes before purchasing (see map below)!

Click HERE for ticketing website.

ALL tickets will be digital and available through **HomeTown Ticketing.** There will be NO cash accepted at the gate. Processing fees, which are non-refundable, will apply. Each spectator ticket purchase will generate a QR code that will be scanned and

TICKET PRICES		
5 & Younger	FREE	
ALL Other Spectators:	\$15	

exchanged for a wristband upon arrival. Tickets are transferrable. Spectators should review ALL SPECTATOR INFORMATION on the UIL Spirit Website on the Spectator Information tab prior to purchase of tickets and arrival at the venue. Important event related information will be included in each confirmation email once tickets are purchased. Digital tickets are shareable and transferable (print, email, text through HTT app). If you need to send tickets to another person, we recommend forwarding the confirmation email to which the tickets are attached. Shared screen shots will also work.

All spectators must abide by <u>UIL rules</u> *Artificial noise makers are prohibited*

Please contact HomeTown Ticketing via email at fansupport@hometownticketing.com for any issues.

REDEMING TICKET / SPECTATOR WRISTBANDS

Upon arrival at the Fort Worth Convention Center, your ticket will be scanned and exchanged for a wristband for that day. Your wristband gives you access to both venues (Hall & Arena) ONLY for the day on which your Conference/Division is competing. If you plan on attending multiple days for different Conferences/Divisions, you will need to purchase additional tickets for those days. Wristbands must be worn for admittance into both venues. All 5A DI and DII Qualifying Round ticket purchases include a ticket for both Jan. 5 Qualifying and Jan. 6 State Championships.

Tickets can also be purchased on site at the ticket booth located on the HALL Side near the 11th street entrance. Prepurchased tickets can be redeemed at BOTH the Arena & Hall entrances. The Hall entrance will also have a Scan & Go Counter (separate from the ticket booth) where tickets can be redeemed for wristbands without having to wait in line.

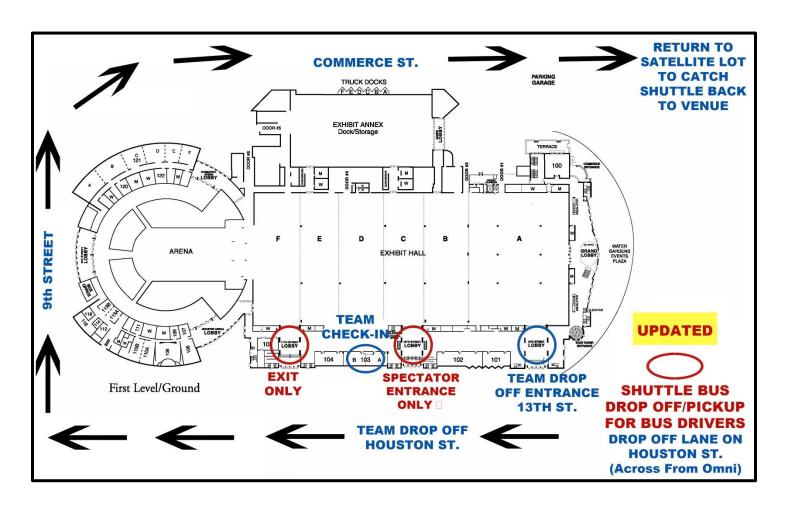
TEAM DROP OFF

TEAM DROP OFF

Drivers will drop teams at the Convention Center and then proceed to satellite parking. <u>Team Drop off is on Houston Street ONLY.</u> Look for designated pick-up/drop-off area and signage on Houston Street. Teams should be dropped off and picked up at the FWCC only.

Teams will enter through the **13**th **street entrance.** It is suggested that athletes report to **Team Holding area UPSTAIRS in the 2**ND **Floor Ballroom.** while the coach completes Team Check-In. While teams may shop at the merchandise shop, they will NOT be allowed to linger around or camp out in the concourse. The lobby must remain clear, and security will require teams to move if you are camped out.

Additional bus parking and shuttle information is included at the end of this packet



EVENT CHECK-IN:

A representative from each team must check-in to complete paperwork and receive team credentials. Check-In must be completed at least 30 minutes prior to the team's assigned WARM UP check-in time which can be found on the Order of Performance. Event Check-In is in Room 103 B (near 12th & Houston Street entrance). Teams are welcomed to complete Check-In prior to competition day. New this year, Event Check-In will also be open on Wednesday.

Registration **TIMES** at the following times each day:

WEDNESDAY, JANUARY 3	2:30 PM - 5:30 PM
	Enter at doors located at 12th and
	Houston Street
THURSDAY, JANUARY 4	7:00 AM – 9:00 PM
FRIDAY, JANUARY 5	7:30 AM – 8:30 PM
SATURDAY, JANUARY 6	7:30 AM – 6:30 PM

ADMINISTRATION ATTENDING EVENT:

- Admin should report to the ADMIN CHECK IN table in Room 103 B to verify and receive credentials.

REQUIRED FORMS & CREDENTIALS

PAPERWORK

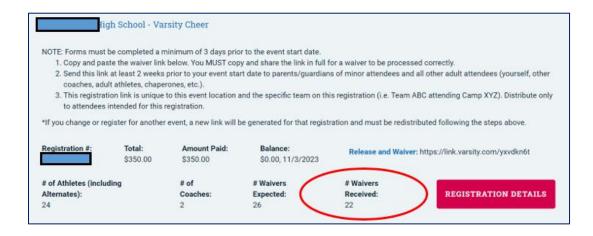
All required forms must be turned in prior to your scheduled warm-up. Teams not turning these forms in will NOT be allowed to practice or compete.

1. REGISTRATION PAYMENT

- Payment Deadline was November 10th
- If you have not sent, bring check or PO to Event Check-In.
- If your payment has NOT been received, please contact Danielle Staley at DStaley@Varsity.com

2. DIGITAL WAIVERS

You will show proof of waivers received from your portal. Log into your MyVarsity Portal on your phone. Go to your My Competition Registrations and either have the page ready to show at check-in. Please take a screenshot of where it shows "wavers expected" and "waivers received". NOTE: Due to the unique registration set-up for this event, the # WAIVERS EXPECTED may not match your actual registration. Please just make sure you have a completed waiver for every person associated with your registration.



3. PROOF OF MUSIC LICENSING

Please refer to the <u>UIL Spirit State Championship Rules & Regulations</u> for additional Music Guidelines (Page 2-3). Varsity Spirit camp music is properly licensed and can be played from Clementune. Please direct music questions to jgraham@varsity.com.

CREDENTIALS

Team credentials will be in the Event Check-In packet. Shoe tags and wristbands must be worn at all times to enter the Practice Room. ALL athletes, including alternates, must wear the shoe tag ON THEIR SHOE. Non-participating athletes registered as "ADDITIONAL ATHLETES (OVER MAX)" will receive a wristband that provides access to the Team Holding Area, but NOT the Practice Room or backstage.

SCHEDULE, PRACTICE & MUSIC

Practice

Check In

8:31 AM

8:31 AM

8:38 AM

7 minute Rotations

Mat

Mat Time

8:47:00 AM

8:54:00 AM

Warm Up

8:40:00 AM A

8:40:00 AM B

8:47:00 AM A

PERFORMANCE ORDER:

Please refer to the <u>UIL Spirit website</u> for the most up-to-date schedule. The performance order link will be updated on the UIL website should any changes occur. Please print the order prior to arrival if you wish to have a paper copy.

The Performance Order contains VITAL information including specific designated Warm Up Check in and Performance times as well as general times when key information—like teams advancing to the State Championships Round—will be announced and posted.

WARM UP / PRACTICE AREAS:

Rooms at the FWCC are NOT available to be reserved for team practice on any day. Each team has a designated warm up time prior to performing on competition day. Designated times for each team to check in the warm-up area are located on the right-hand side of the Order of Performance. Please DO NOT be late for your warmup check in so that you have time for your **TEAM PHOTO** prior to taking the warmup mat. **PLEASE DO NOT BE LATE!**

EXPLANATION OF TIMES ON THE PERFORMANCE ORDER

Practice Check-In:

- Will be approximately **30 minutes prior** to your performance time.
- This is **not** your mat time. When you check in outside of the practice hall, you will be directed inside to the team holding area to take your **TEAM PHOTO**. Please be prepared for the photo.
- After the team photo, teams will be directed to the assigned practice area.
- If you miss your practice time, you are NOT guaranteed another opportunity to practice in the designated area.

Warm Up Time:

- This is your first practice rotation. You will have 7 minutes without music to warm up skills, stunts, stretch, etc.
- This station will have **3 strips of cheer floor**

Mat Time:

- This is your second practice rotation. You will have 7 minutes to **utilize the FULL FLOOR with sound system** to prepare for your performance time.

Backstage/On Deck:

- After your second rotation you will proceed to backstage.
- Coaches and alternates will be directed to proceed to music table upon arriving backstage.

Only team members and Coaches with practice room credentials may enter the practice area. Family members and spectators will not be admitted to the practice area. A high-quality sound system will be provided for teams with music on mp3.

PERFORMANCE MUSIC:

All performance music should be prepared by the team and played from a music playing device. Phones, iPads, and iPods are acceptable. All coaches must bring their own DONGLE adaptor to connect it to the aux chord attached to the sound systems provided in the practice room and in the performance area.

Please make sure the music is already downloaded to your device. DO NOT attempt to stream or play from the "cloud" or a streaming site that requires internet for the music to play. Screen recordings of music or playing a file saved to the Notes app is NOT recommended. Test playing your music with AIRPLANE MODE on. CD's will NOT be accepted. You will be able to plug your device directly into the sound system to play your routine music. A coach or team representative MUST remain at the music table to push play and manage the music. Be sure to follow these steps below prior to your performance:



SCORESHEETS, ANNOUNCEMENT OF FINALISTS, & AWARDS

SCORE SHEETS:

Score sheets from the **Qualifying Round** will be available approximately 45 minutes after your team has performed and may be picked up at Event Information located in 103 A. **State Championships Round score sheets** will be distributed following completion of the Awards Ceremony. Please make sure to pick up your score sheets prior to your departure. Only one coach per team should come to Event Information to pick up the team's score sheets. Comprehensive results will be posted on the UIL website following the completion of the State Championship.

To view the event overview and score sheets, please click on the below links:

- CHEER OVERVIEW
- QUALIFYING AND FINAL ROUND SCORE SHEETS

OPPORTUNITY TO ADVANCE / ANNOUNCEMENT OF FINALIST:

When possible, we will post teams with the "Opportunity to Advance" in Band. This allows teams that will not advance travel flexibility. Teams advancing to the State Championship Round will also be posted in BAND and announced in each venue. Timing for these announcements is listed on the Performance Order. To ensure announcements are not missed, please make sure BAND notifications are turned ON. Emails communicating which teams will advance to the State Championship Round will not be sent. If leaving FWCC, be mindful of important timeline details such as these announcements.

Follow these steps to ensure you stay up to date on ALL event information:

Open the **BAND** app on your phone → Go into the **UIL group** → Click the **SETTINGS ICON** in the **BOTTOM RIGHT HAND CORNER** → **Toggle** the notification types pictured below to **ON** → Catch up on all the posts that you've missed so far

Teams advancing will be placed in the STATE CHAMPIONSHIP FINALS Order of Performance by random draw.

AWARDS / RECOGNITITION:

Awards will be presented following the completion of the State Championships Round in each division. Awards will be given as follows:

- "Best of Category" recognition plaques will be awarded to the top scoring team in each of the three Game Day elements in the Qualifying Round: Band Chant, Crowd Leading and Fight Song.
- Of those that advance to the State Championships, the top three teams will be awarded and designated as a 3rd place team, 2nd place with a runner-up silver trophy and 1st place with a championship gold trophy.
- Each team member of the top three teams and one school coach will be awarded an individual medal.

TEAM HOLDING AREA | Second Floor Ballroom (NEW)

Teams are NOT allowed to camp out or linger in the first-floor lobby areas. When teams are NOT practicing or competing, teams may:

- Hang out in the Second Floor Ballroom with all their belongings
- Watch from the spectator seating in the Arena (Exhibit Hall reserved for competing teams and spectators)
- Shop at the merchandise hall (Hall C)
- Look at action/team photos at the UEP photo kiosks
- Leave the facility and explore Fort Worth!

OFF-SITE BUS & SCHOOL VEHICLE PARKING / SHUTTLE BUSSES

BUS / SCHOOL VEHICLE PARKING:

An information document will also be posted on the UIL Spirit Website

Bus/School vehicle parking will be available at Farrington Field:

1501 University Dr.

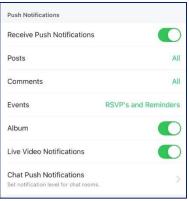
Fort Worth, TX 76107

Parking will be available Wednesday - Sunday.

Security will be provided overnight from 7 PM-7 AM.

No official event/free bus parking downtown.





15 PASSENGER VANS:

- We encourage all buses and school vehicles to utilize Farrington Field for parking to accommodate more spectators to fill the garages closer to the FWCC. However, 15 passenger vans can park in the Houston Street Garage as long as it is not taller than 7'6". Parking will only be allowed on the SOUTH WALLS (not on the ramps).
- 15 passenger vans CANNOT park in the Commerce Street Garage.

SHUTTLE INFORMATION FOR BUS DRIVERS:

The shuttle bus is for BUS DRIVERS ONLY. No teams will take the shuttle. Shuttles will be available **Thursday-Saturday** for BUS DRIVERS ONLY and will run between the satellite parking lot (see maps) and the FWCC.

Two shuttles will loop from satellite parking to the convention center in 15-25-minute intervals

SHUTTLE TIMES		
WEDNESDAY	Shuttles will NOT Run. Just Parking available.	
THURSDAY	7:00 AM – 10:30 PM	
FRIDAY	7:30 AM – 9:30 PM	
SATURDAY	7:30 AM – 9:30 PM	

^{**}If you are waiting for longer than 25 minutes for a shuttle, please text 918-688-3990**

PARKING & DINING INFORMATION

PARKING GARAGES:

Fort Worth's Downtown TIF District provides free self-parking in select garages after 6 PM on weekdays and all weekend long. Click <u>HERE</u> for participating downtown garages.

PARKING METERS:

Downtown parking meters are **FREE** every night after 6 PM and on weekends!

If parking outside those hours, paying for parking has never been so easy with the **FW Park app**. With this mobile parking app, you can renew and pay for parking meters from your phone! Other features include a "Find My Car" option, parking map, and more! Download for <u>IOS</u> or <u>Android</u>.

EXPERIENCE ALL THAT FORT WORTH HAS TO OFFER:

- Downtown Dining Guide
- Visitor's Guide

MERCHANDISE & VENDORS | New Location

SPIRIT STATE CHAMPIONSHIP MERCHANDISE

A full line of merchandise will be available for purchase on-site in the **HALL C** (See Map Below).

STORE HOURS		
THURSDAY:	7:30 AM – 9:30 PM	
FRIDAY:	8 AM – 8:30 PM	
SATURDAY:	8 AM – 8:30 PM	

PRE-ORDER EVENT SHOP S29.99 S29.99 S54.99 CHAMPIONSHIPS 20 STATE 24 CHAMPIONSHIPS 2024 UIL Event Tshirt 2024 UIL Event Sweatshirt MERCHANDISE WILL BE READY FOR PICK UP AT THE VARSITY SHOP PRE-ORDER AREA AT THE VENUE.

TEAM APPAREL PRE-ORDER:

If you are interested in purchasing apparel prior to the event, please refer to the details provided in this BAND post.

PREORDERED MERCHANDISE PICKUP:

Will be at a designated area in Hall C.

UNIVERSAL EVENT PHOTOGRAPHY: (UEP)

TEAM PHOTOS will be taken immediately AFTER you check in to the warmup area and PRIOR to your first warmup time. PLEASE DO NOT BE LATE.

Teams/spectators will have the opportunity to purchase professional TEAM AND ACTION SHOTS from their team's performances using the UEP kiosks at the event.

PRE-ORDER flyer and additional photo information is included at the end of this packet and is posted in the BAND.

GENERAL

CONCESSIONS / PRE-ARRANGED MEALS & CONCESSION VOICHERS / FOOD OPTIONS

Concessions will be available on site. Both cash and card are accepted. **Pre-arranged meals and concession vouchers** are available for purchase through Trinity Food & Beverage. **Deadline to order is December 21**st. (See form at end of packet)

Pre-Ordered Meals & Concession Vouchers:

- Lunches can be picked up in Room 102 on order date at time specified in confirmation email
- Payment must be made in full prior to picking up the lunches
- Signed event order / invoice must be submitted prior to picking up order
- All teams should have received a confirmation email from **Jessie Conn** if for some reason they have not, that means order is not placed / confirmed.

No outside food can be brought into the facilities. Teams may dine off-site. We recommend pre-arranging large group dining with restaurants downtown. Click <u>HERE</u> to view the **Fort Worth Dining Guide**. If leaving, be mindful of important timeline details such as the announcement of finalist. Teams may bring in their own water bottles. Both touchless water fountains and water stations will also be available.

LIVE STREAM:

NFHS Network will provide live webcasts of the 2024 UIL Spirit State Championships. Fans, family and alumni unable to attend the UIL Spirit State Championships can watch live online with a subscription on the NFHS website. Subscribers can also watch on the go by downloading the NFHS Network app for iPhone and Android Devices.

VARSITY SPIRIT SUMMER CAMP STAFF RECRUITING

SENIORS: Interested in joining summer camp staff? Make sure to stop by room 104 to check out the NCA, UCA, and UCE booths. Varsity Spirit's amazing staff will be present with giveaways, application information, music, and more!

NO TELEPHOTO/ZOOM LENSES ALLOWED:

Because we take the safety and security of our participants seriously, our policy is to protect your privacy and that of all participants. Still cameras with telephoto or zoom lenses will not be allowed during performances by unauthorized personnel/officials.

PERSONAL BELONGINGS:

UIL and Varsity accepts no responsibility for lost or stolen items. We recommend that each team designate someone to keep an eye on possessions. *Labeling your speakers, props, and belongings with your school's name is highly encouraged.* Because teams will be exiting the competition area following performances, items should be kept with team though practice and performance rotations.

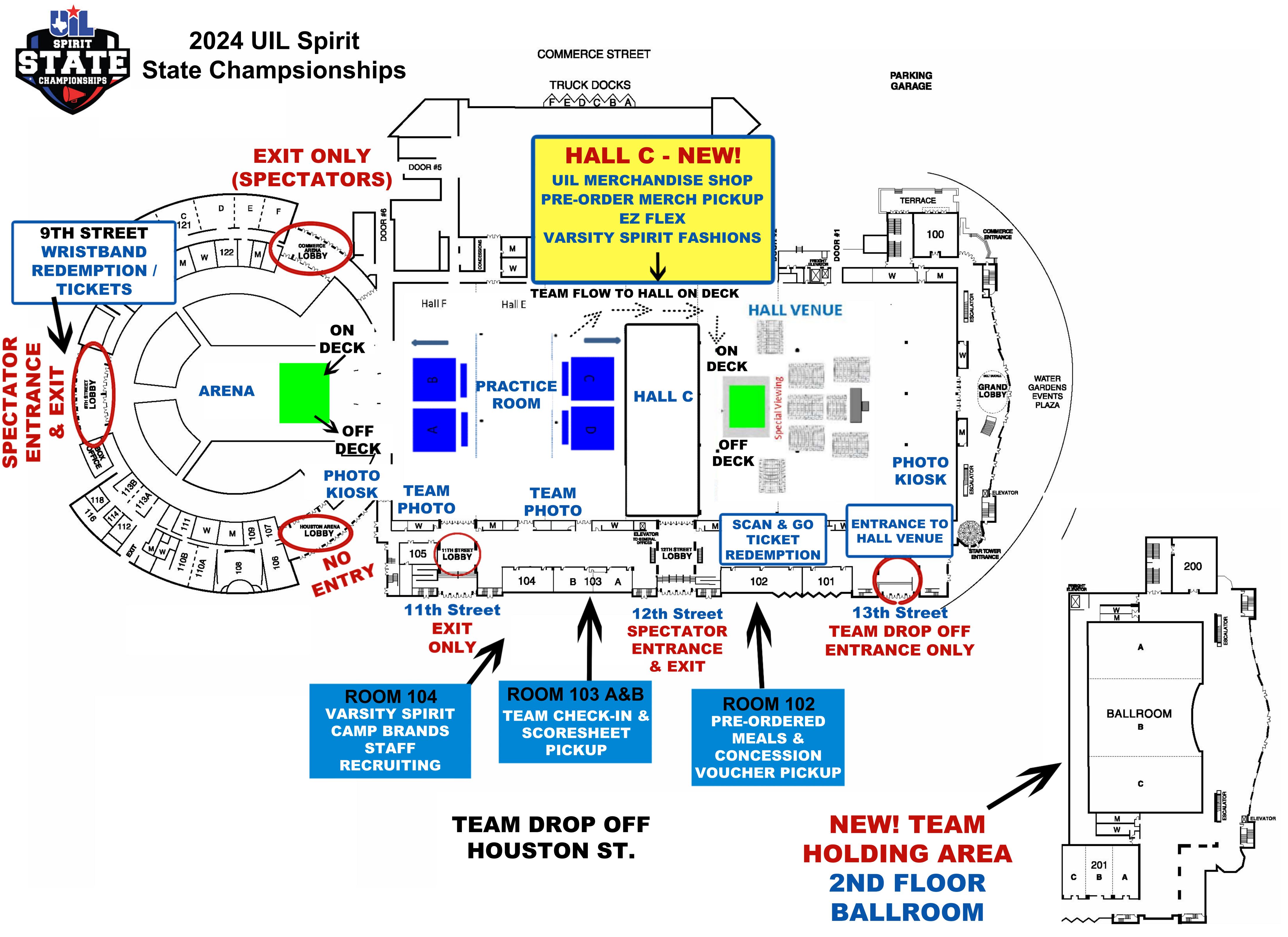
Locker rooms and rooms for teams to rent will NOT be available, but restrooms will be. It is expected that ALL athletes, INCLUDING ALTERNATES, arrive game day ready and in uniform.

LOST & FOUND:

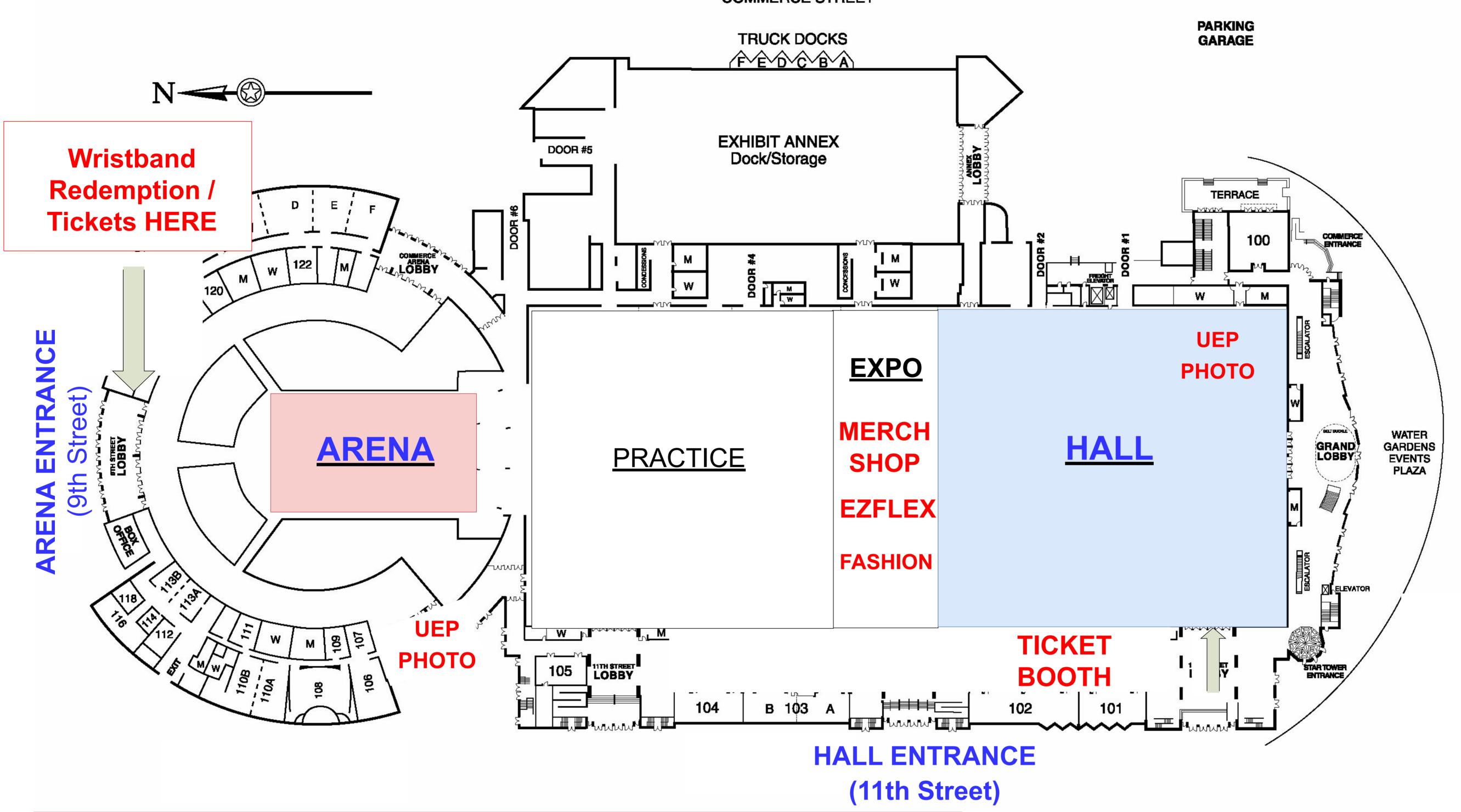
During the event, check with Room 103B for any items that may have been turned in. Check with FWCC directly post event.

DOWNTOWN AMBASSADOR PROGRAM:

The Downtown Ambassador Program is the hospitality service team provided by the Downtown Public Improvement District (PID). The Ambassadors are circulating throughout downtown in their vibrant green pick up, on foot, on bicycles, and on Segways assisting visitors, creating a friendly and welcoming environment, and adding extra eyes and ears on the street. Click HERE for details.



COMMERCE STREET



ARENA DIVISIONS

HALL DIVISIONS SATURDAY FRIDAY THURSDAY FRIDAY • 5A D1 Qualifying • 5A D1 State Championship **THURSDAY** • 3A D1 • 4A D1 • 5A D2 Qualifying • 5A D2 State Championship • 3A D2 • 4A D2 **SATURDAY** COED • 6A D1 QUALIFYING (Both Venues) • 1A State • 2A • 6A D1 State Championship • 6A D1 QUALIFYING (Both Venues) Championship • 1A QUALIFYING • 6A D2 State Championship • 6A D2 QUALIFYING

TRINITY F&B SERVICES, INC."

University Interscholastic League Catering Order Form

For Any Questions or Additional Information Please Contact:

Jessie Conn

jessie.conn@trinityfbs.com

T: 817-392-2553

School Name:		
Event Date:	Date Order Needed:	
Contact Name:	Phone Number:	
Email:		
Alternate Contact:	Phone Number:	
Email:		

Deadline to Order - December 21, 2023

Pick Up Time: 11:30 AM

Orders Will Be Held For One Hour After Pick Up Time

Quantity	All Star Lunch #1	Price	Total
	Turkey and Cheddar		\$ -
	Mustard and Mayonnaise Packets		
	Lettuce & Tomato Set Up		
	Whole Fruit		
	Bag of Chips		
	Bottled Water		
Quantity	All Star Lunch #2	Price	Total
	Ham and Swiss	\$ 17.00	\$ -
	Mustard and Mayonnaise Packets		
	Lettuce & Tomato Set Up		
	Whole Fruit		
	Bag of Chips		
	Bottled Water]	

Quantity	Concession Voucher	Price	Total
Quartity			TOTAL
	Choice of:	\$ 9.00	-
	Cheese Nachos or Hot Dog		
	Soda or Bottled Water		
	To Be Utilized at Arena Concession Stands Only		

Pricing Listed Does Not Include Applicable Tax (8.25%) or Service Charge (23%)

Please Send Completed Form and Tax Exempt Form to Email Listed Above
For Separate Days Please Utilize Separate Order Forms
Once Order Form Is Received an Invoice Will Be Generated and Emailed to Orderer
Payment Must Be Made No Later Than (7) Business Days in Advance
Pick Up Location Will Be Finalized With Full Payment and Signed Banquet Event Order

Universal Event Photography

THE OFFICIAL PHOTOGRAPHER OF THE UIL SPIRIT STATE CHAMPIONSHIPS



CONTACTLESS DIGITAL FILES OFFER!

SHARE THEM WITH YOUR TEAM!

Pre-order all of the action photos from your routine at www.uephd.com

Receive your order via download

link after the event!



> View the action photos & to on our kiosks in the venues	
> With our onsite del take your order ho	
1 8x10 print w/ border 1 5x7, 4 wallets print w/ bo 2 5x7s print w/ border 3 Different 4x6 prints 1 8x10, 1 5x7, 4 wallets &	\$22 \$22
Get <u>ALL</u> of the action phot your routine & share then the team!	
1 Double sided keychain Photo collage print 8x10 Plush fleece photo blanket *Some packages not available for	

Universal Event Photography

Orlando, FL

(800) 336-2071

www.uephd.com

CHEER MAT SALE

EXCLUSIVE UIL SPIRIT STATE CHAMPIONSHIPS DISCOUNT!

For a limited time only, enjoy 10% off your EZ Flex order, including full-size mats, home mats, and mat accessories. No minimum order! *Discount is valid through April 30th, 2024*

Contact EZ Flex today to request a quote, and be sure to mention discount code **UIL24!**

Visit the EZ FLEX showroom at the UIL state championships for mat specials!

* excludes freight



MENTION CODE "UIL24" AND SAVE!



info@ezflexmats.com

(877) 939-3539 ezflexmats.com