***(Template for)***

 **AGENDA**

**District (*#*) – (*conference*)**

**District Executive Committee**

 ***(day*), (*date*) (*address of meeting location*), (*city*), Texas**

The District (*#*)-(*conference*) District Executive Committee of the University Interscholastic League will meet on (*day*), (*date*), at (*physical address*) in (*city*), Texas, beginning and continuing at the times indicated below, according to the following agenda, unless otherwise announced by the Chair of the Committee.

**BUSINESS MEETING (A-H)**

**Time Agenda Item Individual Responsible**

|  |  |  |
| --- | --- | --- |
| 9:00 am | A. | Quorum Determination Chair |
|  | B. | Adoption of Meeting Rules |
|  | C. | Adoption of Agenda |
|  | D. | Approval of Minutes of Previous Meeting |

**HEARINGS (AA-DD)**

(*Note - student’s name does not appear on the agenda. List hearings as needed.)*

|  |  |  |
| --- | --- | --- |
| 9:05 am | AA. | Bugtusle High School: Decision Regarding Eligibility of Student Athlete, Alleged Violation of Section 443, Changing Schools for Athletic Reasons. |
| 9:50 am | BB. | Southern Most High School: Decision Regarding Coach, Alleged Violation of Section 1201 (a) (6), Practicing Out of Season, Coach John Doe. |
| 10:35 am | CC. | Wales High School: Decision Regarding Eligibility of a Student, Alleged Violation of Section 440 (b), Residence Rule. |

 *(insert time for lunch break if needed)*

**BUSINESS MEETING (Continued, E-G)**

**Time Agenda Item Individual Responsible**

|  |  |  |
| --- | --- | --- |
| 12:05 pm | E. | New Business (*if any new business will be discussed more specifics will be needed*) Chair |
| 12:10 pm | F. | Announcements |
| 12:15 pm | G. | Adjourn |

Meetings of the District *(#)*-*(Conf.)* District Executive Committee are open to the public except for any closed (executive) session held in compliance with Texas Open Meetings Act. Persons interested in a District Executive Committee hearing and desiring communication with the District Executive Committee or any special accommodations should contact, *(name of DEC chair),* the Chair of the District Executive Committee, at *(insert contact info. of chair)* during regular business hours at least two working days prior to the meeting.