



Dear Sir or Madam:

This letter is to inform you that the University Interscholastic League has received your written request for appeal with regards to the District Executive Committee ruling as it pertains to the eligibility of your son/daughter.

Upon receiving your request for appeal this application was sent to you and the UIL Compliance Director began gathering all documents presented at the District Executive Committee Hearing. In order for this application to be considered complete and to formally schedule a hearing you must:

- (1) Send any new evidence you wish to present to the State Executive Committee that was not presented at the District Executive Committee Hearing.
- (2) Complete, sign, and return the "Request to Overturn District Executive Committee Ruling" form included in this packet.

When UIL has received a completed "Appeal Application" we will schedule a meeting of the State Executive Committee and notify you of the date and time. Per Section 26 of the *UIL Constitution & Contest Rules*, the committee is composed of seven Texas public school administrators, with at least one from each UIL conference, and four at-large members, all appointed by the Commissioner of the Texas Education Agency. In cases involving appeals, the State Executive Committee may sit in panels of three voting members and two of the three members constitute a quorum.

During the State Executive Committee meeting your case will be allotted 45 minutes. During the allotted time, the State Executive Committee will hear testimony from:

- A representative of the District Executive Committee who attended the initial hearing
- The parent(s)/student requesting the appeal
- A representative of the sending school
- A representative of the receiving school
- Any legal counsel the parents wish to have in attendance
- Other witnesses requested by the appellant
- Witnesses called by the SEC Chair

Section 407 of the *UIL Constitution and Contest Rules* defines the burden of proof in an eligibility case. *If a student's eligibility to compete in a League contest is questioned, the student has the burden in any proceeding to establish that he or she is eligible.* The State Executive Committee encourages those participants who provide testimony at the hearing to acknowledge that the committee members have received all documents presented at the District Executive Committee hearing, prior to this meeting, and present only new facts and evidence to the voting panel.

All evidence and documentation that is available should be presented to the State Executive Committee. The decision of the State Executive Committee in this matter will be based on the total record of this case including previous and current testimony. **The State Executive Committee's decision will be final and this case will not be presented again to the SEC.**

The "Request to Overturn District Executive Committee Ruling" document, provided in this packet, will serve as the formal appeal motion at the end of the hearing. Following the presentation of evidence and summary statements from those present, the Chair of the Committee will proceed with the decision making process. Each committee member will vote "In favor" or "Opposed" to the requested appeal. If a majority of the members vote "In favor" of the appeal, the ruling of the District Executive Committee will be overturned and the student ruled eligible. If a majority of the members vote "Opposed", the ruling of the District Executive Committee will be upheld and the student ruled ineligible.

Should you have questions or require additional information or assistance, please contact the UIL Director of Compliance, Darryl Beasley, at (512) 471-5883.

Sincerely,

A handwritten signature in black ink that reads "Charles Breithaupt". The signature is written in a cursive style with a large, stylized initial "C".

Dr. Charles Breithaupt, Director
University Interscholastic League

Request to Overturn District Executive Committee Ruling

The parent(s)/guardian of _____, who
(PRINT STUDENT'S NAME HERE)
currently attends _____, and previously
(PRINT CURRENT HIGH SCHOOL HERE)
attended _____, request that the
(PRINT PREVIOUS HIGH SCHOOL HERE)
University Interscholastic League State Executive Committee
overturn the decision of the District Executive Committee regarding
his/her athletic eligibility.

Parent/Guardian (Print Name)

Parent/Guardian (Print Name)

Email Address

Email Address

Parent/Guardian (Signature)

Parent/Guardian (Signature)

Date

Date