



UIL Coaches Checklist

Tennis

2021-22

	CHECKLIST	REFERENCE	COMPLETION DATE
✓	PRE-SEASON		
	Register/update profile in the UIL Portal	UIL Portal	Prior to 1st Practice
	Print and review Tennis Manual	Tennis Manual	Prior to 1st Practice
	UIL coaching requirements (CCP & Texas Education Code, manual, p. 9)	Coaching Requirements	Prior to 1st Practice
	Student participation required forms. Keep on file. (manual, p. 11)	Athletic Forms	Prior to 1st Practice
	Varsity participation required forms. Keep on file. (manual, p. 12)	Athletic Forms	Prior to 1st Practice
	Review rules regarding eligibility for athletic contests (manual, p. 10)	C&CR Sec. 400 & 403	Prior to 1st Practice
	Review Tennis Plan (manual, p. 7)	Tennis Plan	Prior to 1st Practice
	Review UIL Rule Changes (manual, p. 6)	UIL Rule Changes	Prior to 1st Practice
	Review USTA rule changes, Friend at Court	USTA	Prior to 1st Practice
	Complete PAPFs and file with UIL Office <ul style="list-style-type: none"> • Apply/Complete any necessary Waivers and file with UIL 	PAPF Process Waiver Information	Prior to 1st Practice
	Submit Individual Eligibility Form to district chair (UIL Portal)	UIL Portal	Prior to 1st Contest
✓	REGULAR SEASON		
✓	POST-SEASON		
	Print and review State Qualifier's Handbook	Post-Season Packet	
	District Certification by District Chair to Regional Directors		April 6
	Regional Tournament	Regional Sites	April 11-14
	State Tournament	Tournament Info	April 26-27