



UIL Coaches Checklist
Team Tennis
2021-22

	CHECKLIST	REFERENCE LINK	COMPLETION DATE
✓	PRE-SEASON		
	Register/update profile in the UIL Portal	UIL Portal	Prior to 1st Practice
	Print and review Team Tennis Manual	Team Tennis Manual	Prior to 1st Practice
	UIL yearly coaching requirements (CCP & TEC) (manual, p. 11)	Coaching Requirements	Prior to 1st Practice
	Student participation required forms. Keep on file. (manual, p. 13)	Athletic Forms	Prior to 1st Practice
	Varsity participation required forms. Keep on file. (manual, p. 14)	Athletic Forms	Prior to 1st Practice
	Review rules regarding eligibility for athletic contests (manual, p. 12)	C&CR Sec. 400 & 403	Prior to 1st Practice
	Review Team Tennis Plan (manual, p. 8)	Team Tennis Plan	Prior to 1st Practice
	Review UIL rule changes (manual, p. 7)	UIL Rule Changes	Prior to 1st Practice
	Review USTA rule changes, Friend at Court	USTA	Prior to 1st Practice
	Complete PAPFs and file with UIL Office <ul style="list-style-type: none"> • Apply/Complete any necessary Waivers and file with UIL 	PAPF Process Waiver Information	Prior to 1st Practice
	Submit Individual Eligibility Form to district chair (UIL Portal)	UIL Portal	Prior to 1st Contest
✓	POST-SEASON		
	Print and review Post-Season Packet	Post-Season Packet	
	District Certification by District Chair	Certification Form	October 9
	Advancing teams: report playoff results immediately after contest.	Playoff Results Form	
	Bi-District	Playoff Results Form	October 11-12
	Area		October 15-16
	Regional Quarterfinal		October 18-19
	Submit Team Information Form	Team Info Form	October 20
	Submit pictures of team, head coach, school logo (manual, p.21)	pictures@uiltexas.org	October 20
	Send Regional Quarterfinal/Regional Tournament lineups to Regional Director (required day prior to Reg. Tournament)	Regional Directors	October 20
	Regional Tournament		October 22-23



UIL Coaches Checklist
Team Tennis
2021-22

	Submit Regional Tournament and State lineups	cvictorino@uiltexas.org	October 25
	State Tournament	Tournament Info	October 28-29
	Post-Tournament Evaluation	jgarmon@uiltexas.org	November