



## UIL Coaches' Checklist Swim & Dive 2020-21

	CHECKLIST	REFERENCE LINK	COMPLETION DATE
✓	<b>PRE-SEASON</b>		
	Register/update profile in the UIL Portal	<a href="#">UIL Portal</a>	<b>Prior to 1<sup>st</sup> Practice</b>
	Print and review Swim & Dive Manual	<a href="#">Swim &amp; Dive Manual</a>	<b>Prior to 1<sup>st</sup> Practice</b>
	UIL yearly coaching requirements (CCP & TEC) (manual, p. 9)	<a href="#">Coaching Requirements</a>	<b>Prior to 1<sup>st</sup> Practice</b>
	Student participation required forms. Keep on file. (manual, p. 11)	<a href="#">Athletic Forms</a>	<b>Prior to 1<sup>st</sup> Practice</b>
	Varsity participation required forms. Keep on file. (manual, p. 11)	<a href="#">Athletic Forms</a>	<b>Prior to 1<sup>st</sup> Practice</b>
	Review rules regarding eligibility for athletic contests (manual, p. 10)	<a href="#">C&amp;CR Sec. 400 &amp; 403</a>	<b>Prior to 1<sup>st</sup> Practice</b>
	Review Swim & Dive Plan (manual, p. 8)	<a href="#">Swim &amp; Dive Plan</a>	<b>Prior to 1<sup>st</sup> Practice</b>
	Review UIL rule changes (manual, p. 6)		
	Review NFHS rule changes (manual, p. 7)	<a href="#">NFHS</a>	<b>Prior to 1<sup>st</sup> Practice</b>
	Complete PAPFs and file with UIL Office <ul style="list-style-type: none"> <li>• Apply/Complete any necessary Waivers and file with UIL</li> </ul>	<a href="#">PAPF Process Waiver Information</a>	<b>Prior to 1<sup>st</sup> Practice</b>
	Submit Individual Eligibility Form to district chair (UIL Portal)	<a href="#">UIL Portal</a>	<b>Prior to 1<sup>st</sup> Contest</b>
✓	<b>POST-SEASON</b>		
	District Certification		<b>January 31</b>
	Regional Meets	<a href="#">Regional Sites</a>	<b>February 5-6</b>
	State Meet	<a href="#">State Meet</a>	<b>February 19-20</b>