



UIL Coaches Checklist Basketball 2021-22

	CHECKLIST	REFERENCE	COMPLETION DATE
✓	PRE-SEASON		
	Register/update profile in the UIL Portal	UIL Portal	Prior to 1st Practice
	Print and review Basketball Manual	Basketball Manual	Prior to 1st Practice
	Update Coach name in Max Preps	MaxPreps	Beginning of school year
	UIL yearly coaching requirements (CCP & TEC) (manual, p. 12)	Coaching Requirements	Prior to 1st Practice
	Student participation required forms. Keep on file. (manual, p. 14)	Athletic Forms	Prior to 1st Practice
	Varsity participation required forms. Keep on file. (manual, p. 14)	Athletic Forms	Prior to 1st Practice
	Review rules regarding eligibility for athletic contests (manual, p. 13)	C&CR Sec. 400 & 403	Prior to 1st Practice
	Review Basketball Plan (manual, p. 10)	Basketball Plan	Prior to 1st Practice
	Review UIL rule changes (manual, p. 7)	UIL Rule Changes	Prior to 1st Practice
	Review NFHS rule change (manual, p. 9)	NFHS	Prior to 1st Practice
	Complete PAPFs and file with UIL Office <ul style="list-style-type: none"> • Apply/Complete any necessary Waivers and file with UIL 	PAPF Process Waiver Information	Prior to 1st Practice
	Submit Varsity Team Eligibility Form to district chair (UIL Portal)	UIL Portal	Prior to 1st Contest
✓	REGULAR SEASON		
	First day of practice		Girls: October 20 Boys: October 27
	First day for interschool scrimmages		Girls: October 30 Boys: November 6
	First day for playing interschool games		Girls: November 5 Boys: November 12
	Update schedule and record in MaxPreps	MaxPreps	Ongoing
✓	POST-SEASON		
	Print and review Basketball Post Season Packet	Post Season Packet	



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	District Certification by District Chair	Certification Instructions	Girls: February 12 Boys: February 19
	Advancing team's coach must report scores on MaxPreps	MaxPreps	
	Bi-District Deadline		Girls: February 15 Boys: February 22
	Area Deadline		Girls: February 19 Boys: February 26
	Regional Quarterfinal Deadline		Girls: February 22 Boys: March 1
	Verify record in MaxPreps	MaxPreps	After Quarterfinal
	Submit photos—team, school mascot, coach headshot	Pictures@uiltexas.org	Girls: February 23 Boys: March 2
	Submit Team Information Form	Girls Team Info Form Boys Team Info Form	Girls: February 23 Boys: March 2
	Regional Sites Locations	Regional Sites	
	Regional Semifinal Deadline		Girls: February 25 Boys: March 4
	Regional Final Deadline		Girls: February 26 Boys: March 5
	State Tournament	Girls State Tournament Boys State Tournament	Girls: March 3-5 Boys: March 10-12

*ONLINE version of the Coaches Checklist can be found on the UIL Basketball web page [here](#).