Admin Dashboard

This early 2024 update will include a new Admin Dashboard will be introduced as the new landing page on admin login.
Admin Dashboard Cont’d

*Not pictured – Above the dashboard is the district/school selector. The numbers reported will vary depending on school selected

1) Shows how many total registrations for the selected academic year. See page 4 for hyperlinked report

2) Shows the number of registrations that are incomplete. See page 5 for hyperlinked report

3) Shows how many registrations have been started that day. See page 6 for hyperlinked report

4) Shows the total count of school staff (with or without a registration) See page 7 for hyperlinked report

5) A list of report/quick links. This list is sortable with the ‘Update Order’ link

6) Shows the total role count(s) for the selected site. When the district is selected, data is grouped by school.

7) Shows any alert generated that day.

8) A list of quick links for account/profile settings
This is a new report being added to show users and associated registrations. In other registration reports it will list all registrations, and in the case of a user having multiple registrations the report could appear cluttered.

This report lists the user one time and nests registrations, and any role assigned at the selected school.

Using filters, the admin can drill into user data quickly.

The ‘Report Dashboard’ button will take the admin the existing report dashboard for the school/district.
Registration Report (Incomplete Registrations)

With the click of a button, admins can now see a list of coaches that have incomplete registrations. Hovering over the right side of the ‘Not Complete’ tag will show a list of all items missing.

All words in blue are hyper links that will seamlessly take the admin to relevant and useful pages.

Additional filtering could be applied here to reduce noise and get admins access to important details quickly.
This familiar report will show only registrations that have been started on the current day.

Being able to quickly view the activity happening on the current day should really help admins understand if coaches need help or attention to get cleared.

Additional filtering could be applied here to reduce noise and get admins access to important details quickly.
In one easy place admins can now see all coaches and staff assigned to their school/district.

With a few clicks admins now have the ability to quickly clean up staff that has churned or identify staff that haven’t started registrations.

With enhanced user management tools released in Fall 2023, admins can keep school staff up-to-date with ease.
Coach Dashboard (Non-Admin Staff)

Coaches now have a quick look at profile activity. Cards display relevant data, and quick links to get where they need to be. Coaches can now spend less time getting cleared, and more time helping more kids live winning lives.
User Management Updates
1) A user can upload a profile picture now (optional).
2) Brief summary of account details, including successful logins in the last 90 days.
3) Quick view of all the connections, and permissions tied to the user account
4) Detailed summary of account details.
5) Account Transfer/deactivate options. Please note that disabling an account will now attempt to find and remove school access in the Aktivate Registration Product. This will have the benefit of synchronizing the account access between the systems.
This page will allow admins a quick way to disable/remove users from the school/district. Please note that disabling an account will now attempt to find and remove school access in the Aktivate Registration Product. This will have the benefit of synchronizing the account access between the systems.

1) Instructions for the user
2) Checkboxes to select user(s) to remove
3) Sortable columns to help identify accounts that need to be removed.
PAPF Updates
Initiate PAPF Updates

The “date of enrollment in new school” listed above is less than a year ago, update enrollment date to continue.

To ensure accurate data the system will now check a user’s enrollment date answers. If the user answers Yes to being *continuously enrolled* but the supplied date is less than a year, the system will not allow them to continue.
Initiate PAPF Updates Con’t

If the ninth-grade enrollment date is greater than 4 years ago, the system will now issue a warning to the parent. The system will not prevent them from moving forward but will serve as a warning to ensure they are submitting correct data.
Initiate PAPF Updates Con’t

Date of Enrollment in New School: 01/01/2024 Date of Enrollment to Previous School: 01/24/2024 Date of Withdrawal from Previous School: 01/01/2024

Attention: The date(s) you have entered might have some conflict(s).

Please verify that you have answered these date(s) correctly before proceeding.

Please verify the Date of Enrollment at Previous School (01/24/2024). It should not be AFTER the Date of Enrollment in New School (01/01/2024).

Please verify the Date of Enrollment at Previous School (01/24/2024). It should not be AFTER Date of Withdrawal from Previous School (01/01/2024).

It is critical that you answer this question correctly. A wrong answer now could delay this application significantly! Please be sure you have fully read, understand and correctly answered this question.

Thank you! I will make adjustments as necessary

See next page for more...
When users are entering enrollment and withdrawal dates, the system will attempt to validate dates and report back when anomalies are found. This page, and the last page show the messages that parents will see.

The current date gap is 90 days, meaning the user will only see this message if the gap is greater than/equal to 90 days.
UIL Portal page has information for Customer Service or other account issues: https://www.uiltexas.org/uil-portal