



## UIL Coaches Checklist Tennis 2024-25

	CHECKLIST	REFERENCE	COMPLETION DATE
✓	<b>PRE-SEASON</b>		
	Register/update profile in the UIL Portal	<a href="#">UIL Portal</a>	Prior to 1 <sup>st</sup> Practice
	Review Tennis Manual	<a href="#">Tennis Manual</a>	Prior to 1 <sup>st</sup> Practice
	UIL coaching requirements (CCP & Texas Education Code)	<a href="#">Coaching Requirements</a>	Prior to 1 <sup>st</sup> Practice
	Review TEA-UIL Side-by-Side	<a href="#">Side-by-Side</a>	Prior to 1 <sup>st</sup> Contest
	Student participation required forms. Keep on file.	<a href="#">Athletic Forms</a>	Prior to 1 <sup>st</sup> Practice
	Varsity participation required forms. Keep on file.	<a href="#">Athletic Forms</a>	Prior to 1 <sup>st</sup> Practice
	Review rules regarding eligibility for athletic contests	<a href="#">C&amp;CR Sec. 400 &amp; 403</a>	Prior to 1 <sup>st</sup> Practice
	Review Tennis Plan	<a href="#">Tennis Plan</a>	Prior to 1 <sup>st</sup> Practice
	Review UIL Rule Changes	<a href="#">UIL Rule Changes</a>	Prior to 1 <sup>st</sup> Practice
	Review USTA rule changes, Friend at Court	<a href="#">USTA</a>	Prior to 1 <sup>st</sup> Practice
	Complete PAPFs and file with UIL Office <ul style="list-style-type: none"> <li>• Apply/Complete any necessary Waivers and file with UIL</li> </ul>	<a href="#">PAPF Process</a> <a href="#">Waiver Information</a>	Prior to 1 <sup>st</sup> Practice
	Submit Individual Eligibility Form to district chair (UIL Portal)	<a href="#">UIL Portal</a>	Prior to 1 <sup>st</sup> Contest
✓	<b>POST-SEASON</b>		
	Review State Qualifier's Handbook	<a href="#">Post-Season Packet</a>	
	District Certification by District Chair to Regional Directors		April 30
	Regional Tournament	<a href="#">Regional Sites</a>	May 7-10
	State Qualifier Meeting	Online Link TBA	May 12
	State Tournament	<a href="#">Tournament Info</a>	May 15-16