



## UIL Coaches Checklist Team Tennis 2024-25

	CHECKLIST	REFERENCE LINK	COMPLETION DATE
✓	<b>PRE-SEASON</b>		
	Register/update profile in the UIL Portal	<a href="#">UIL Portal</a>	Prior to 1 <sup>st</sup> Practice
	Review Team Tennis Manual	<a href="#">Team Tennis Manual</a>	Prior to 1 <sup>st</sup> Practice
	UIL yearly coaching requirements (CCP & TEC)	<a href="#">Coaching Requirements</a>	Prior to 1 <sup>st</sup> Practice
	Review TEA-UIL Side-by-Side	<a href="#">Side-by-Side</a>	Prior to 1 <sup>st</sup> Practice
	Student participation required forms. Keep on file.	<a href="#">Athletic Forms</a>	Prior to 1 <sup>st</sup> Practice
	Varsity participation required forms. Keep on file.	<a href="#">Athletic Forms</a>	Prior to 1 <sup>st</sup> Practice
	Review rules regarding eligibility for athletic contests	<a href="#">C&amp;CR Sec. 400 &amp; 403</a>	Prior to 1 <sup>st</sup> Practice
	Review Team Tennis Plan	<a href="#">Team Tennis Plan</a>	Prior to 1 <sup>st</sup> Practice
	Review UIL rule changes	<a href="#">UIL Rule Changes</a>	Prior to 1 <sup>st</sup> Practice
	Review USTA rule changes, Friend at Court	<a href="#">USTA</a>	Prior to 1 <sup>st</sup> Practice
	Complete PAPFs and file with UIL Office <ul style="list-style-type: none"> <li>• Apply/Complete any necessary Waivers and file with UIL</li> </ul>	<a href="#">PAPF Process Waiver Information</a>	Prior to 1 <sup>st</sup> Practice
	Submit Individual Eligibility Form to district chair (UIL Portal)	<a href="#">UIL Portal</a>	Prior to 1 <sup>st</sup> Contest
✓	<b>POST-SEASON</b>		
	Review Post-Season Packet	<a href="#">Post-Season Packet</a>	
	District Certification by District Chair	<a href="#">Certification Form</a>	October 5
	Advancing teams: report playoff results immediately after contest.	<a href="#">Playoff Results Form</a>	
	Bi-District	<a href="#">Playoff Results Form</a>	October 7-8
	Area		October 10-12
	Regional Quarterfinal		October 14-15
	Submit Team Information Form	<a href="#">Team Info Form</a>	October 15
	Submit Team Photo Form	<a href="#">Team Photo Form</a>	October 15
	Send Regional Quarterfinal/Regional Tournament lineups to Regional Director (required day prior to Reg. Tournament)	<a href="#">Regional Directors</a>	October 15



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**Team Tennis**  
**2024-25**

	Regional Tournament		<b>October 17-18</b>
	Submit Regional Tournament and State lineups	<a href="mailto:sjohnson@uiltexas.org">sjohnson@uiltexas.org</a>	<b>October 18</b>
	State Qualifier Meeting	Online Link TBA	<b>October 21</b>
	State Tournament	<a href="#">Tournament Info</a>	<b>October 23-24</b>
	Post-Tournament Evaluation	<a href="mailto:jgarmon@uiltexas.org">jgarmon@uiltexas.org</a>	<b>November</b>