



UIL Coaches Checklist Football 2024-25

	CHECKLIST	REFERENCE LINK	COMPLETION DATE
✓	PRE-SEASON		
	Best Practices in Tackling Certification (ATAVUS) Information	ATAVUS Procedures	Prior to Coaching
	Register/update profile in the UIL Portal	UIL Portal	Prior to 1st Practice
	Review Football Manual	Football Manual	Prior to 1st Practice
	Update Coach's Name in MaxPreps	MaxPreps	Beginning of school year
	UIL yearly coaching requirements (CCP & TEC)	Coaching Requirements	Prior to 1st Practice
	Review TEA-UIL Side-by-Side	Side-by-Side	Prior to 1st Contest
	Student participation required forms. Keep on file.	Athletic Forms	Prior to 1st Practice
	Varsity participation required forms. Keep on file.	Athletic Forms	Prior to 1st Practice
	Review rules regarding eligibility for athletic contests	C&CR Sec. 400 & 403	Prior to 1st Practice
	Review Football Plan	Football Plan	Prior to 1st Practice
	Review UIL Rule Changes	UIL Rule Changes	Prior to 1st Practice
	Review NCAA Rule Changes	NCAA Rules	Prior to 1st Practice
	Review Fall Practice Regulations	Fall Practice Regulations	Prior to 1st Practice
	Complete PAPFs and file with UIL Office <ul style="list-style-type: none"> • Apply/Complete any necessary Waivers and file with UIL 	PAPF Process Waiver Information	Prior to 1st Practice
	Submit Varsity Eligibility Form to district chair (UIL Portal)	UIL Portal	Prior to 1st Contest
✓	REGULAR SEASON		
	First day of conditioning	August 5 or August 12	
	First day of full contact	August 10 or August 17	
	First scrimmage	August 15 or August 22	
	Second scrimmage	August 22 or August 29	
	Third scrimmage or Week 1	August 29	
	Update schedule and record on MaxPreps	MaxPreps	Ongoing
✓	POST-SEASON		
	Print and review Post Season Handbook	Post Season Handbook	
	District Certification completed by District Chair	District Certification Instructions	November 9
	Advancing Teams: report immediately after contest.	Playoff Reporting	



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Football
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	Playoffs Week 1		November 14-16
	Playoffs Week 2		November 21-23
	Playoffs Week 3		November 28-30
	Playoffs Week 4		December 5-7
	Verify Record in MaxPreps	MaxPreps	After Week 4
	Submit photos – team, school mascot, coach headshot	Photo Submission	December 4
	Submit Team Information Form	Team Information Form	December 4
	Week 5 (2A-6A)		December 12-14
	State Tournament	State Tournament	December 18-21
✓	OFF-SEASON		
	Review Off-Season Regulations		
	Review Spring Ball Practice Regulations	Spring Ball Regulations	
	Review allowable equipment	Football Equipment	
✓	SUMMER		
	Review Summer S&C/Sport Specific Regulations	Summer Regulations	
	Review Non-School Participation Manual	Non-School Manual	
	Review School Sponsored Camps Regulations	School Sponsored Camps	