

**2018**



**TEAM TENNIS**  
**Playoff Information**  
**Handbook**

# UNIVERSITY INTERSCHOLASTIC LEAGUE

## PLAYOFF INFORMATION HANDBOOK

### 2018 TEAM TENNIS

Congratulations on representing your district for the team tennis playoffs. Since your school is advancing to the playoffs, the following points should clarify questions asked by participating schools. If the League office can be of further assistance during your tournament preparation period, please call.

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#### IMPORTANT DEADLINES

##### Certification Deadlines for Team Tennis Playoffs 4A, 5A, 6A

- October 13** District Certification deadline
- October 16** Bi-district deadline
- October 20** Area deadline
- October 23** Regional quarterfinals deadline
- October 25-26** Regional semifinals & finals
- October 31-November 1** Team Tennis State Tournament

## SPORT SPECIFIC INFORMATION

### **Brackets.** (\*required for each round of playoffs)

**Submit results and update next round bracket information on the UIL website.** The winning coach must submit next round information and game results.

- **Lineups.** Each team is responsible for completing the Team Tennis Lineup Entry form found on the UIL website (<http://www.uil texas.org/team-tennis/forms>) prior to each match/tournament (district, bi-district, area, regional quarterfinal, regional, or state) and submitting it to the person in charge of the respective match/tournament before that match/tournament begins. (For example, the regional tournament director will get a form from each advancing regional quarterfinal team prior to the start of the regional tournament.)
- **Certification of District Representatives.** The last date for certifying the district champions to the league office is **Saturday, October 13, 2018** for 4A, 5A, and 6A only. District chairs must certify representatives on the UIL website (<http://www.uil texas.org/machform/view.php?id=57>).
- **Bi-District, Area, Regional Quarterfinals Representatives.** The last date for certification for bi-district, area, and regional quarterfinals must be certified by the winning coach on the UIL website (<http://www.uil texas.org/team-tennis/forms>).
- **Regional Tournament. October 25-26, 2018.** The Regional Director will certify the State Qualifiers with the UIL. Joseph Garmon, UIL Team Tennis State Tournament Director, will contact the winning coach to verify scores and final season record.

**Program Information for State Tournament.** Teams advancing to the regional tournament must submit following materials to the UIL office by **Wednesday, October 24**. Please include your school name in the subject of your email. This is an important step in providing you with the best possible program.

- **Team Information Form** (list of players, coaches, etc. and all matches played) – to be completed online at <https://www.uil texas.org/forms/team-info-team-tennis>
- **Team Picture** (5x7 color photo)
- **Head Coach Picture** (head and shoulder shot)
- **School mascot or school logo**

Please email team picture, head coach picture, and school mascot/logo to [pictures@uil texas.org](mailto:pictures@uil texas.org). Do not submit photos that have been taken with an iPhone and/or any other smart phone or device. Photos of photos will also not be accepted. Failure to submit this information could result in a range of penalties as described in Section 27 (b) of the UIL Constitution and Contest Rules or your team not appearing in the State Tournament program.

**Inclement Weather.** If weather conditions make it impossible to determine a winner before certification, **UIL must be contacted for an extension.** The next round opponent(s) or regional site must also be contacted to inform them that the deadline has been extended.

Extreme scheduling difficulties could result in a coin flip, which would determine the representatives to the next round.

**Number of Team Participants.** The minimum number of participants is six girls and six boys – a maximum has not been set. Players are eligible to play both singles and doubles, but it is not mandatory to play both singles and doubles. Girls' and boys' point totals count on team totals, but boys and girls cannot compete against each other, other than the mixed doubles match.

**Lineup Changes.** The advancing team's coach must give his or her complete lineup prior to the start of their next round match. Also, coaches are responsible for exchanging the previous match roster/lineup.

Lineup changes and movement within the players ladder is outlined in this section and each coach may use the options **ONCE** in a calendar week during the playoffs. **Exception: No lineup change is allowed between the regional semifinals and the regional finals, and state semifinals and state finals.**

- **Lineup Changes.** The coach may change in the lineup to reflect proper ladder position prior to the start of the match/tournament, based on the following regulations.
- **Singles Movement on Ladder.** After the previous qualifying match/tournament, the coach may move each player no more than one position up or down in the singles lineup.
- **Doubles Movement on Ladder.** After the previous qualifying match/tournament, the coach may move each player no more than one position up or down in the doubles lineup. The coach may change a player from one doubles partner to another partner, but no player may move more than one position in the doubles lineup.

If a student has been out of the lineup for a grading period for academic purposes and returns, the lineup should be re-ranked with the “new” player in his/her appropriate position.

Under no circumstances shall the coach change his/her lineup during a tournament. The penalty for doing so will be to forfeit the individual matches involved, with the scores becoming 6-0, 6-0 in each match. Coaches should be aware that a substitution and a lineup change are not the same.

**Lineup changes.** The advancing team’s coach must give his or her complete lineup prior to the start of their next round match. Also, coaches are responsible for exchanging their previous match roster/lineup. A change in the lineup in singles or doubles, boys or girls at any position constitutes the weekly allowable lineup change during the playoffs. For example: a coach must make any and all changes to their lineup at the same time in the calendar week. A coach may not make a change in the boys lineup at the beginning of the week and then change the girls at the end of the week.

**Substitutions.** A coach may make substitutions between team matches and/or during a team match before the individual match begins. In all instances of substitutions, the coach must use the following procedure.

- a. **Singles.** The coach removes a player from the lineup. All players lower in the lineup move up to fill the vacant spot in the lineup and the alternate becomes the #6 player. A player removed from the lineup for substitution may return to the lineup for the next team match but only to the position he/she vacated. All other players will return to their original positions.
- b. **Doubles.** If the coach removes one member of a doubles team from the lineup, he/she places the alternate in the vacated spot, and the team remains in the same position. If the coach removes both members of a doubles team, then the lower teams will move up to fill the vacant position, and the alternate pair becomes the #3 team.

**Forfeits and Defaults.** If, after an individual match begins, a forfeit occurs due to illness, injury or penalty for misconduct, the games and/or sets won by the forfeiting team shall stand and count. In all other matches if an injury or illness occurs before the individual match begins, take the player out of the lineup and move everyone else up in the lineup. The substitute then becomes #6.

**Team Scoring and Ties.** The scoring system will be No-Advantage Scoring, best 2-out-of-3 set matches with a 7-point tie breaker at six games all in the first two sets. If a third set is necessary it will be played as a ten-point match tiebreak. Each match won will count one point for the team.

**Tennis Etiquette.** Applauding a good play is always in order. Applauding an error is never in order. Any person who takes it upon oneself to berate the officials or make oneself conspicuous by bad behavior the team should be requested to leave the court area. Coaches are responsible for educating their students and parents about appropriate behavior. Players should shake the hand of their opponent before and after games.

**Point Penalty System.** To ensure consistency in preparation for the state tournament the UIL office has provided a point penalty system for misconduct. The site director will closely enforce the point penalty system to ensure good sportsmanship and should not tolerate unsportsmanlike conduct or taunting. (Example: abuse of officials, abuse of players, abuse of equipment, cursing, screaming, obscene gestures, racket throwing, ball slamming, etc.) The tournament director will warn all players before the tournament starts. Once play begins, the site director will penalize each instance of unsportsmanlike conduct as follows:

- First offense in the tournament - deduct 1 point
- Second offense - DEFAULT game
- Third offense - DEFAULT match or tournament

Offenses will be cumulative throughout the tournament. The site director will give the point penalties and will report them to the site director of the next match.

## POSTSEASON MATCH INFORMATION

**Championship Structure.** The top 4 teams in Conference 4A, 5A and 6A will advance from district to the playoffs.

*District Tournaments.*

- a. **Format.** The District Executive Committee will make arrangements and set format to determine the district representatives.
- b. **Entries.** Each school shall enter the district meet by certifying entries to the district director by the entry deadline set by the District Executive Committee. If a round-robin format is utilized in lieu of a district

tournament, the District Executive Committee shall specify entry and team roster regulations prior to the entry deadline.

#### *Regional Tournaments.*

- a. **Regional qualifiers.** Regional quarterfinal winners will advance to a regional tournament. Regional tournament entries shall be certified by regional quarterfinal winners to the regional director.
- b. **NEW Regional Qualifiers.** Regional quarterfinal winners shall contact the regional tournament director of qualifying for the regional tournament. Coaches will be required to send the area match roster/line-up and the regional quarter final match roster/line-up to the tournament director. The coach of each participating regional qualifying team shall turn their master tournament lineup in to the regional director 30 minutes before their semi-final and final match.
- c. **NEW Order of Play.** The team match will begin with doubles matches first. After doubles matches are completed, players will be placed on the court starting with the number one position working down to the number six position. An alternating pattern of boys and girls matches should be kept if possible. However, open courts will not be held open in order to do so. For example: If the #1 boy's singles player is on the court in his doubles match but there are 4 open courts and the #1 through #4 girl's singles matches are available, then all 4 courts should be filled with girls. If the boy's singles #1 becomes available that match should be placed on the first open court. Remaining courts should be filled with boy's matches until they catch up to #4, continuing with the alternating pattern.
- d. The regional meet director shall certify state tournament entries.

#### *State Tournament.*

- a. The first-place team from each region will advance to the state tournament.
- b. Pairings will be made based on season records.

**Site Selection.** Sites for all rounds of playoffs prior to regionals are to be selected by the teams involved. See Section 1208 (q) of the UIL Constitution and Contest Rules. If schools cannot agree, they must flip a coin. All playoff arrangements between two schools should be made in writing and signed to protect both parties.

- a. **Mid-Point Sites.** Unless mutually agreed otherwise, post-district shall be at a mid-point site for schools located more than 100 miles apart.
- b. **Neutral Sites.** A site mid-point or near mid-point, or a site agreed on by both schools as neutral, is a neutral site. Unless mutually agreeable, a site cannot be neutral if its distance from either school is more than two-thirds the total distance between the two schools.
- c. **Home and Home Basis.** Sites near home schools selected by the two schools involved OR the actual home playing court. A court selected as the home site, other than the actual home court, should not be an unreasonable distance from the visiting school's home court.

## **BROADCAST INFORMATION**

Below is information to assist you with questions about telecasts, webcasts or radio broadcasts of UIL postseason events. The UIL has all rights to postseason contests, and has granted rights to its broadcast partners. The rights to contests not selected by UIL broadcast partners may be sublicensed to interested media outlets that meet certain criteria.

**Live Streaming.** Using live streaming sites including Facebook Live, Instagram Live, Twitter Live and YouTube Live to stream the game is strictly prohibited and in direct violation of the UIL's agreement with its broadcast partners. Please notify media, fans and parents of this policy.

**Non-Football Playoff Telecasts.** Media outlets interested in telecasting a playoff contest in any sport except football, must submit the [Non-Football Sublicensee Playoff Telecast Request](#) form on the UIL website before noon the business day prior to the event. The media outlet must have permission from the schools involved in the contest and the venue in addition to receiving approval from the UIL. More information about criteria and fees can be found here: [http://www.uil-texas.org/files/media/Non\\_football\\_telecasts\\_Final.pdf](http://www.uil-texas.org/files/media/Non_football_telecasts_Final.pdf). If a media outlet is approved, Sports In Action, acting on behalf of the UIL, will send the outlet an approval email.

**UIL Member School Playoff Telecasts (all sports).** A school can request to telecast a postseason event by submitting the [UIL Member School Playoff Telecast Request](#) form on the UIL website before noon the business day prior to the event.

Schools approved for an NFHS Network School Broadcast Program can webcast the event live. Schools approved for an Academic Broadcast, can webcast the event delayed. The UIL defines an Academic Telecast as a broadcast with an educational purpose that is produced solely by a UIL-member school and/or school district primarily using school facilities, equipment, staff and students without any commercial relationship for the financial benefit of another party.

**Radio Playoff Guidelines (all sports).** Radio stations must follow the [Radio Playoff Guidelines](#) found on the UIL website. Radio stations must play two minutes of commercials, read the state championship promotional information, and submit the [Radio Playoff Request](#). The Radio Playoff Request form is for tracking purposes only, the UIL will not approve or deny radio broadcasts. The radio station must receive permission from schools involved in the contest and the venue.

## REGIONAL TOURNAMENT INFORMATION

**Dates. Thursday and Friday, October 25-26.** Sites for all conferences can be found on the UIL website at <http://www.uil texas.org/team-tennis/regional-sites>.

**Game Time.** The regional director will determine the schedule for the regional tournament.

**Draw.** The brackets online indicate the regional qualifiers and illustrate exact pairings for the regional tournaments.

**Trainers.** It is recommended that a Certified Athletic Trainer should be on duty throughout each tournament.

**Officials.** The district, area and regional directors shall be responsible for securing qualified umpires for the tournament. It is recommended but not required that United States Tennis Association officials be used for district, area, and regional championships.

**Security.** Adequate security or police protection should be provided for all playoff matches, whether the match is played at a neutral site or on the home court of one of the teams.

**Fees.** The tournament director will notify schools concerning entry fees to be paid. The League office suggests that fees be kept to a minimum. There will be no entry fee for the state tournament.

**Balls.** The tournament director will notify the participating schools if they are responsible for supplying the tennis balls.

**Housing.** Each school is responsible for its own housing.

**Awards.** The district executive committee will decide the award for the district champion and runner-up, etc. at the district tournament. At the area tournament, the two competitive district executive committees will decide the award for the area champion and runner-up. Regional trophies will be sent to regional tournament directors. The regional winners and runners-up will receive a trophy from the regional directors.

**Entry Forms.** Each advancing team is responsible for sending team information and official roster/lineup to the director of the next round tournament immediately after the representatives are determined.

**Certification of Regional Champions.** The Regional Director will certify the State Qualifiers with the UIL. Joseph Garmon, UIL Team Tennis State Tournament Director, will contact the winning coach to verify scores and final season record.

**Congratulations on a great season! If we can be of any assistance, please let us know.**