

**RECLASSIFICATION AND REALIGNMENT**  
**2018-19 & 2019-20 -- APPEAL FORM**

School: \_\_\_\_\_ ISD: \_\_\_\_\_

Superintendent: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Principal: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Current assignment: \_\_\_\_\_ District to which you want to be assigned: \_\_\_\_\_

Schools must first try and obtain approval by unanimous vote before appealing to the District Assignment Appeals Committee

**1st Level: CHANGE BY VOTE**

Release of Old District: \_\_\_\_\_ Acceptance of New District: \_\_\_\_\_

District      # of Yes Votes    # of No Votes  
(Must be Unanimous)

District #      # of Yes Votes    # of No Votes  
(Must be Unanimous)

If unanimous vote is obtained from the above districts, both district chairs must notify the UIL of the DEC approval by emailing [alignments@uiltonline.org](mailto:alignments@uiltonline.org). The requesting school must also submit this completed form to the UIL office by emailing it to [alignments@uiltonline.org](mailto:alignments@uiltonline.org). Once these steps have been completed, UIL will notify the appealing school and both districts that the approval has been received and the change has been made to the district assignments. If unanimous vote is NOT obtained, proceed to the second level.

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**2nd Level: CHANGE BY UIL DISTRICT ASSIGNMENT APPEALS COMMITTEE**

If the school does not receive unanimous approval from both districts, the school may appeal to the UIL District Assignment Appeals Committee. The first level (change by vote) **must** be attempted before this appeal can be submitted. The school appealing must inform in writing the superintendent and principal of the schools in the conference and district to which it was assigned and notify the superintendent and principal of the schools in the conference and district to which it wishes to be assigned. Notification must go to all schools that could be affected by the change.

**Schools in the UIL assigned district or other schools that may be affected if our school is granted an appeal and moves from the assigned district:**

Schools: \_\_\_\_\_

Check (√) those schools  
receiving written notice of the  
appeal from your school

**Schools in the district to which we want to change or other schools that may be affected if our school is granted an appeal and moves to the desired district:**

Schools: \_\_\_\_\_

Check (√) those schools receiving  
written notice of the appeal from  
your school

**This written notice of appeal is due to the UIL office by February 11, 2018. Please email this form to [alignments@uiltonline.org](mailto:alignments@uiltonline.org).**