

4A - Region IV - Area 1

# Contest Packet

Comal Canyon High School Performing Arts Center  
Tuesday, April 9, 2024

**Contest Manager: Carter Ridge**

Email: [carter.ridge@comalisd.org](mailto:carter.ridge@comalisd.org)

Cell Phone: (254) 482-0671

**Stage Manager and Technical Director: Erin Kinkade-Dyal**

Email: [erin.kinkade@comalisd.org](mailto:erin.kinkade@comalisd.org)

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**Director Resources:**

- Canyon HS Tech Packet - Link [HERE](#)
- Schedule for Tech Rehearsals and Shows - Link [HERE](#)
- Tickets (\$7 adults and students - 4 and under free - all shows included) - Link [HERE \(will add\)](#)

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**Director Checklist:**

**BY TUESDAY, APRIL 2**

- ☐ Send your scripts to judges

Judge 1	Judge 2	Judge 3
Jamie Martinez	Melissa Utley	Jim Mamarella
713 Treaty Oak	2911 Ellis Park	103 Avenida del Sol
San Antonio Texas, 78258	San Antonio Texas, 78259	San Antonio Texas, 78232

- ☐ Complete your program page - click [HERE](#)
- ☐ Fill out the Contest Manager Form - [HERE](#)
- ☐ Send in your light cues - [HERE](#) (share with [erin.kinkade@g.comalisd.org](mailto:erin.kinkade@g.comalisd.org) and [carter.ridge@g.comalisd.org](mailto:carter.ridge@g.comalisd.org))

**BEFORE YOUR TECH REHEARSAL (Monday, April 8 OR Tuesday, April 9)**

- ☐ Complete your UIL Contestant Entry Form through Speech Wire - Instructions [HERE](#)
- ☐ Pay your contest fee - Invoice [HERE](#) // Booster Club W-9 [HERE](#)
- ☐ NOTE: You can mail us your check OR bring it with you on contest day
- ☐ Get your director paperwork in order (**due at Tech Rehearsal**)
- ☐ Integrity Script
  - ☐ UIL Permission to Produce - (*if not on the "UIL Approved" list*)
  - ☐ Proof of Royalty License
  - ☐ Proof of Permission from Publisher to cut script (*this is usually in your license agreement unless you had an email exchange with the Publisher about specifics*)
  - ☐ Proof of License Payment

- ☐ UIL Scenic Permission *(if needed)*
- ☐ Community Standards - Link [HERE](#)
- ☐ Substitution Form *(if needed)*