



FRISCO ISD

FINE ARTS

	<p>Libby Rotan Ben Loub Theatre Director Technical Director</p> <p>Emerson High School 6300 Collin McKinney Pkwy McKinney, TX 75070</p> <p>Libby Rotan 214-212-8872 rotane@friscoisd.org</p> <p>Ben Loub 469-647-1358 loubb@friscoisd.org</p>
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**Conference 5A
Region II-Area 1
UIL One-Act Play Contest
EMERSON HIGH SCHOOL
APRIL 11-12, 2025**

Dear Colleagues:

On behalf of everyone at Emerson High School, we welcome you to our campus. We are excited about hosting the one-act play contest, and we are looking forward to making this a positive educational opportunity for all. If there is anything we can do to help make this an enjoyable experience for your company and your school, please let us know. We will do everything in our power to make this contest a wonderful and memorable event.

On the following pages, you will find the informational packet for this contest and the facilities. We hope we have covered everything but if you find that you have a question, please let us know and we will do our best to answer it to the best of our ability.

Below there is a table of contents for quick reference and your convenience. We hope you enjoy your time with us. Break a leg!

~Emerson High School Theatre

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Contest Personnel

Contest Manager: Larry Wisdom
larry.wisdom777@gmail.com
903-279-5373

Contest Site: Emerson High School
6300 Collin McKinney Pkwy
McKinney, TX 75070

Site Hosts: Libby Rotan Ben Loub
rotane@friscoisd.org loubb@friscoisd.org
214-212-8872 469-647-1358

Judging Panel: Jenae Glanton
718 Sycamore Trail
Forney, TX 75126

Allana Patterson
2806 Manchester Lane
Grapevine, TX 76051

Phillip Morgan
2700 Spring Side Drive
Royse City, TX 75189

Frisco Fine Arts Coordinator: Cade Butler, Coordinator of Fine Arts
Frisco ISD Administration Building
5515 Ohio Dr.
Frisco, TX 75035
butlerc@friscoisd.org
903-815-3558

Contest Stage Manager: Jordan Barrett

Contest Time Keepers: Brooke Riley, Lindy Englander, Christian Black

Competing School Order (and Spike Tape Color):

- School 1** - District 11/12 B (Yellow)
- School 2** - District 9/10 A (Green)
- School 3** - District 11/12 C (Orange)
- School 4** - District 9/10 C (White)
- School 5** - District 9/10 B (Pink)
- School 6** - District 11/12 A (Blue)

Script, Payment, and Arrival Details

School Contribution: *Non-FISD schools:* Please bring a check payable to Frisco ISD for \$609.29 with you to your official rehearsal. Give to the Contest Manager upon arrival.

FISD schools: Payment will be taken care of by your Fine Arts Coordinator.

Program Information: *Non-FISD Schools:* Program information is due by **Monday, April 7**. Please use this template bit.ly/OAPProgram and save the completed doc in this Google Folder: bit.ly/AreaFolder.

FISD Schools: Your program information will be taken from the District program. Contact Jordan Barrett with any changes by **Monday, April 7**.

A note from our program creator: The FISD print shop prefers Microsoft Publisher to format programs, so it is *imperative* that you use the template linked above. This will ensure that the program process is streamlined and everything is correctly formatted. Please add additional cast/crew/alternates as needed. Please rename your COPY to "SCHOOL NAME - SHOW, and upload it into the Google Folder linked above.

PDF's make it difficult to transfer information to publisher. If you have any questions or concerns, please contact Jordan Barrett at barrettio@friscoisd.org.

Scripts for Judges: ****Scripts should be sent directly to judges.***
Please see addresses on Page 3.

Official Documentation: Please be prepared to show the following to your Contest Manager before your official one hour rehearsal:

- 1) Integrity Script
- 2) Publisher's approval to produce a cutting of your script
- 3) State approval for plays not on the approved list
- 4) Evidence of royalty payment
- 5) State approval for any set additions
- 6) Signed Community Standards Form
- 7) Be prepared to present any weapons used in your show
- 8) Any substitution or accommodation forms (if applicable)
- 9) Disclosure of stage combat (if applicable)

Unloading: Schools will unload equipment/scenery at the loading dock, located on the southwest side of the building (see map on Page 12). Plan to arrive 30 minutes prior to your scheduled rehearsal time. Upon arrival you will be greeted by contest personnel and a student host. Your host will be available to you at all times while you are at Emerson. Please let them know if you need anything.

After your load in is complete, you will be taken to either the stage (if the previous rehearsal is complete) or a holding area to wait for your rehearsal time.

2024-25 UIL One-Act Play 5A Area Participating School-INVOICE

PREPARED FOR

Frisco ISD Fine Arts

5515 Ohio Drive
Frisco, TX 75035

PREPARED DATE

March 26, 2025

EXP. DATE

April 25, 2025

ITEM	QTY	PRICE	TOTAL
1/6 of the cost of Awards	1	\$92.37	\$92.37
1/6 of the cost of Contest Manager Fee	1	\$186.77	\$186.77
1/6 of the cost of Stage Manager Fee	1	\$0.00	\$0.00
1/6 of the cost of Judge 1 (Jenae Glanton)	1	\$86.17	\$86.17
1/6 of the cost of Judge 2 (Alana Patterson)	1	\$82.59	\$82.59
1/6 of the cost of Judge 3 (Phillip Morgan)	1	\$86.39	\$86.39
1/6 of the cost of Programs	1	\$42.00	\$42.00
1/6 of the cost of Hospitality	1	\$33.00	\$33.00
			\$609.29

Site Rehearsal

April 11, 2025

Please be on time. Events will run as scheduled.

School	Arrival at EHS	Rehearsal Start	Rehearsal End
District 11/12-B	8:15-8:30 AM	9:00 AM	10:00 AM
District 9/10-A	9:30-9:45 AM	10:15 AM	11:15 AM
District 11/12-C	10:45-11:00 AM	11:30 AM	12:30 PM
District 9/10-C	12:00-12:15 PM	12:45 PM	1:45 PM
District 9/10-B	1:45-2:00 PM	2:00 PM	3:00 PM
District 11/12-A	2:30-2:45 PM	3:15 PM	4:15 PM

One Hour Rehearsal:

Each competing group will have one hour to rehearse in the performance space. Your one hour in the space will be started by your Contest Manger/Contest Stage Manager once all personnel introductions are made and site information is given. Your set will need to be spiked during that one hour. If needed, we will have site crew available to help you spike. All scenery will need to be struck to the hallway (right of the roll door) by the end of your rehearsal time to allow for the next rehearsal to begin promptly. After your time is complete, you can return any remaining items to your assigned storage space.

In case you'd like to use the following information to practice: All rehearsals, sets, and strikes occur from Stage Left. The UIL set is stored along the back wall of the stage.

Set/Prop Storage:

Please be aware that assigned storage areas (The Boxes) are in common areas of the Fine Arts Hallway. Since competition is on a Saturday, students in the hallways won't be an issue, but if you have something you are concerned about leaving in the hallway, it is best to take this with you to your prep room.

Although the access point from the main building into the Fine Arts areas will be locked overnight, if you have anything you would like us to put behind locked doors, we are happy to store a few items in our shop until your arrival on performance day.

Area Contest Schedule

April 12, 2025

Please be on time. Events will run as scheduled.

Building Opens: The building site will open at 8:00 AM.

Parking and Entry: All Box Trucks and Buses should park at the back of the Southwest Lot. See map for details.
Audience members can park in the front lot, and can use the Southwest lot as overflow. Please advise your supporters: There is no entrance from the Southwest side of the building. They will need to walk around to the front Auditorium entrance.

Director's Meeting: 9:00 AM

Performance Schedule: Performances will begin at 10 AM and run back-to-back.

School	Performance	Critique
1. District 11/12-B	10:00 AM	Following Final Show
2. District 9/10-A	Following Show #1	Following Final Show
3. District 11/12-C	Following Show #2	Following Final Show
4. District 9/10-C	Following Show #3	Following Final Show
5. District 9/10-B	Following Show #4	Following Final Show
6. District 11/12-B	Following Show #5	Following Final Show

THERE WILL BE NO LATE SEATING.

Please ensure that parents and administrators know to arrive 20-30 minutes before your stated performance time.

Critiques: Following Show #6

Awards Ceremony: As soon as possible, following critiques (approximately 5:00/5:30 PM)

Awards:
Three Advancing Plays
One Alternate Play
Two Best Performers
Eight All-Star Cast
Eight Honorable Mention

Best Technician from each company
Best Overall Technical Crew

Performance Strike: Companies will need to quickly strike to the shop, attend their critique in their prep room, and then load out of the building during the show following theirs. Please remember to remain quiet during your load out, as another school will be performing.

Prep/Holding Rooms: Each company will be assigned a classroom to use for the duration of the competition. Please remember these prep rooms are classrooms and do not contain mirrors. As a courtesy to the classroom teachers, please clean the rooms before leaving. Please refrain from sitting at the teacher's desk. Companies should strike all materials from dressing rooms prior to the Awards Ceremony or immediately following. Taking a picture of the space as soon as you arrive is a great way to ensure it is left in excellent condition. Please limit food and drink in the prep room, especially those with carpet floors. If you run out of space in the trash cans, your host will be happy to provide you with another trash can/bag. Directors, we ask that you personally double check all spaces used by your group to ensure they are left better than you found them. Restroom facilities can be found in the foyer in front of the auditorium. Your Host can help you locate these. We ask that students not use these bathrooms for changing into costume.

School 1 - District 11/12-B- Room A
School 2 - District 9/10-A - Room B
School 3 - District 11/12-C - Room C
School 4 - District 9/10-C - Room D
School 5 - District 9/10-B - Room E
School 6 - District 11/12-A - Room F

Please remember that competitors (Actors, Technicians, Alternates, Directors) are the only people allowed in Prep Rooms.

Dressing Rooms: Each school will have access to two dressing rooms for the hour preceding their performance. These dressing rooms are equipped with lighted mirrors, bathroom facilities, and two showers. Please do not leave anything in the dressing room after your allotted time in the space.

If you are in need of a shower facility after your show, please email Libby Rotan at rotane@friscoisd.org, and we will arrange for that.

Warm Up Spaces:

Your warm ups can take place in your prep room. If you anticipate getting extremely loud, your host can escort you to an outside area for that portion of your process.

Concessions:

Emerson Theatre Booster Club will be selling concessions in the lobby before and between performances. Pizza slices will be available for purchase in the late afternoon hours.

FACILITY INFORMATION

Proscenium: 53'w x 24'h

Stage Dimensions:

From Apron:

- Apron to Proscenium- 11ft
- Apron to Back Traveler- 43ft
- Apron to Cyc- 44 ft

From Proscenium:

- Proscenium to Mid Traveler- 18ft
- Proscenium to Back Traveler- 32ft
- Proscenium to Cyc- 33ft

Curtain Layout:

Measurements are from the Proscenium to the Cyc:

- Grand Drape – 1'
- 1st Leg – 4'
- 2nd Leg – 10'
- Mid-Traveler – 18'
- 3rd Leg – 26'
- Back Traveler – 32'
- Cyc – 33'

Wing Space Width:

From the Proscenium wall:

- Stage Right has a 13' width
- Stage Left has a 10' width.

Cross Behind Cyc:

There is a 6' crossover space behind the Cyc. This space also houses the UIL unit set. It is suggested that students use the backstage doors to cross through the hallway behind the stage.

Orchestra Pit:

No Access

Unit Set:

The basic UIL unit set will be available for your use, and is located on the back wall. All scenery is subject to the full-disclosure policy and should be in accordance with your approved ground plan. The following unit set pieces will be available to your school:

- | | |
|--------------------------------|------------------------|
| 2 – 4'x8' platforms | 2 – 4'x4' platforms |
| 2 – 4'x4' ramps | 2 – 8' pylons |
| 2 – 6' pylons | 2 – 4' pylons |
| 2 – 4' wide step units | 2 – 2' wide step units |
| 4 – 1'x1' cubes | 4 – Three-fold flats |
| 4 – Two-fold flats | 1 – Door unit |
| 1 – French Door unit w/ screen | 1 – Window unit |

Sound:

The EHS sound board includes a CD player and an aux input for laptop/ipod hook up. If you plan to use our sound system, please email Ben Loub @ loubb@friscoisd.org ahead of time. If you need a "God-Mic" for your rehearsal please also email Ben no later than Monday, April 7 so we can have one ready for you.

Com System: The following backstage communication devices are available for your use:

- 1 headset offstage right
- 1 headset offstage left
- 2 headsets in the booth
- *If more headsets are needed, please let us know before your official rehearsal.

Please be aware these are available to every company. If you wish to sanitize the headphones before using, please bring wipes that are safe for use on sound equipment.

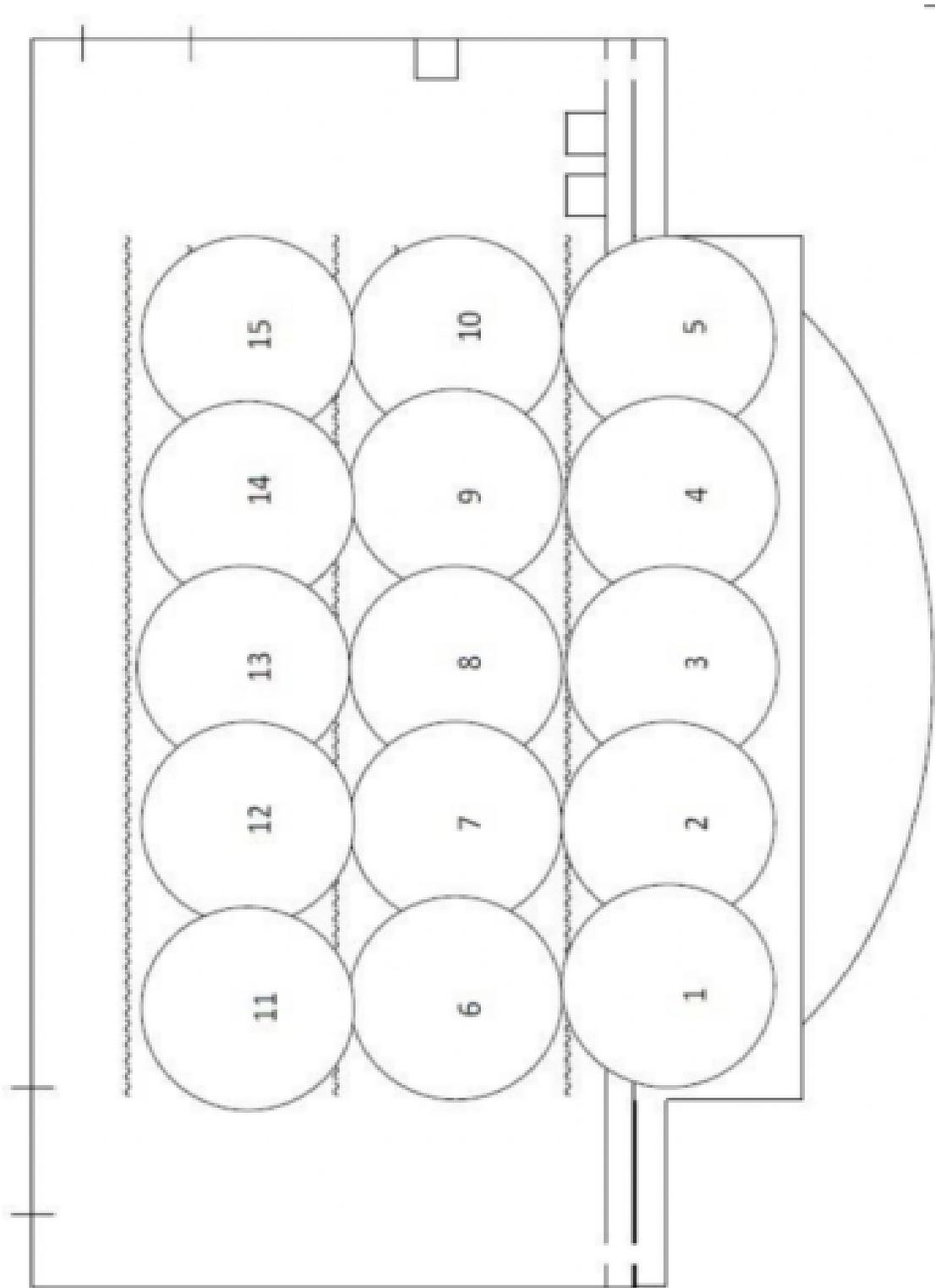
Fog/Haze: Fog and haze can be used.

Lighting: Areas: 15 general lighting areas
Washes: (blue, red, green and amber)
Board: ETC ION Lighting Console

We have cyclorama down wash lights with full LED color. If you request any color outside of the standard red, green, and blue, please include the color mix (Ex: Red: 100; Blue: 25; Green: 22).

Lighting Cues: If you would like your cues pre-programmed before your official rehearsal, please make a copy of the spreadsheet found at bit.ly/EmersonLightCues and share with Ben Loub loubb@friscoisd.org NO LATER than 5 PM on **Monday, April 7th.**

LIGHTING PLOT



EHS Campus Map



EMERSON HIGH SCHOOL

Bus and Box Truck
Parking (@ back of lot)

Loading Dock
Shop Entrance

UIL OAP Bus
Entrance

Auditorium

Visitor Parking

STACY ROAD

COLLIN-MCKINNEY PARKWAY



Visitor Parking Entrance

