

**PLEASE EMAIL THE FOLLOWING INFORMATION TO  
THE CONTEST MANAGER BY THE BELOW  
DEADLINES, *IF NOT EARLIER.***

**[Aotto3@gmail.com](mailto:Aotto3@gmail.com)**

**DEADLINES!!!!**

**AS SOON AS YOU ADVANCE:**

Email the following info by this date:

**DIRECTOR(S) NAMES and EMAILS**

**SCHOOL NAME**

**TITLE OF PLAY**

**DISTRICT # (17, 18, 19, 20)**

**SUBMIT ANY CORRECTIONS TO YOUR COMPANY VIA  
SPEECHWIRE – [speechwire.com](http://speechwire.com)**

**EMAIL SCRIPTS TO JUDGES – No signature required,  
appropriately marked per UIL guidelines**

Norma Thomas  
1026 W. Donovan St.  
Houston Texas, 77091

Candice Koern  
12303 N Austin Shore Dr  
Cypress TX, 77433

Patrick Ralls  
818 Dracena Ct.  
Richmond Tx, 77406

**If you want your lighting cues pre-programmed, please scan and email  
all cue sheets by 3:00 PM on Monday, April 8.**

**LIGHT CUE SHEETS (see attached) should be emailed to**

**[chris.irwin@bhisd.net](mailto:chris.irwin@bhisd.net)**

Greetings Director(s),

Congratulations on advancing from your Bi-District contest! You and your company are to be commended for your winning production. Barbers Hill High School and Salt Dome Theatre are pleased to serve as your hosts for the Conf. 5A, Region III, Area 1 One-Act Play Contest on April 13, 2024. We hope this experience will be an enjoyable one for everyone participating.

Your company's panel of critic judges for the day will be **Norma Thomas, Candice Koern, and Patrick Ralls**. Please send your scripts to the judges as soon as possible. When you send scripts, do not send them in a way which requires a signature. Because our judges are very busy during this time, they may be traveling and may not be available to sign. Additionally, please ensure all scripts conform to the requirements of the UIL OAP Handbook, including cuts and highlights.

**ENTRY FEE:**

**DIRECTORS WILL NEED TO BRING TO THE OFFICIAL REHEARSAL A CHECK FOR \$850.00 MADE PAYABLE TO BARBERS HILL ISD.**

Use the attached invoice to request payment from your business office. You must bring the check with you to your school's official rehearsal.

**PLEASE BRING THE FOLLOWING TO YOUR REHEARSAL.**

1. Any correspondence, if any, from the League approving scene items, special properties, etc.
2. Written evidence of paid royalty (not required for plays in public domain).
3. Publisher's approval to produce a one-act or scenes from a long play (not required of plays in public domain).
4. If the play is not on one of the approved lists, written evidence that you have received League permission.
5. A signed "Community Standards and Copyright Compliance Form (found on the UIL OAP website).
6. A clearly marked "Integrity Script" reflecting the performance text and live music cues. (This is in addition to the scripts provided to the adjudicators, and you will not be allowed to rehearse without this.)
7. Entry Fee check, made payable to Barbers Hill ISD (See attached invoice).

**REHEARSAL SCHEDULE**

THE REHEARSAL SCHEDULE WILL BE FINALIZED ONCE ALL QUALIFYING SCHOOLS ARE ANNOUNCED. REHEARSALS WILL BE SET UP BASED ON THE DISTANCE OF TRAVEL AND WILL NOT REFLECT THE ORDER OF PERFORMANCE. \*\*You must arrive at least 20 minutes prior to your scheduled rehearsal time to unload, verify paperwork, and have a pre-rehearsal meeting with myself. When you arrive, you may locate me in the theatre area. **The schedule below is tentative, and will be based on distance of travel and other accommodations.**

## Rehearsal 5A AREA 1 Reg 3 - BHHS

April 12

START	END	WHAT	SCHOOL
12:00 PM	1:00 PM	CM Arrival - Set Up / Check	
1:00 PM	2:00 PM	School 1 - Rehearsal	BiDistrict 2 School C
2:00 PM	3:00 PM	School 2 - Rehearsal	BiDistrict 1 School B
3:00 PM	4:00 PM	School 3 - Rehearsal	BiDistrict 2 School A
4:00 PM	5:00 PM	School 4 - Rehearsal	BiDistrict 2 School B
5:00 PM	6:00 PM	School 5 - Rehearsal	BiDistrict 1 School A
6:00 PM	7:00 PM	School 6 - Rehearsal	BiDistrict 1 School C

Each 1 hour rehearsal block includes move in, 50 minute rehearsal and "strike" to boxes

### ORDER OF PERFORMANCE:

The Order of Performance was determined by a witnessed, blind draw with the letter "A" representing the title of play that comes first alphabetically from each district, the letter "B" representing the title that comes second and the letter "C" representing the title that comes last, excluding articles. The plays will perform back-to-back.

## Contest 5A AREA 1 Reg 3 - BHHS

April 13

START	END	WHAT	SHOW
8:00 AM	9:00 AM	CM Arrival	
9:00 AM	10:00 AM	Director's Meeting w/ Judges	
10:00 AM	11:00 AM	BiDistrict 2 School C - Performance and Strike	BiDistrict 2 School C
11:00 AM	12:00 PM	BiDistrict 1 School B - Performance and Strike	BiDistrict 1 School B
12:00 PM	1:00 PM	BiDistrict 2 School A - Performance and Strike	BiDistrict 2 School A
1:00 PM	2:00 PM	BiDistrict 2 School B - Performance and Strike	BiDistrict 2 School B
2:00 PM	3:00 PM	BiDistrict 1 School A - Performance and Strike	BiDistrict 1 School A
3:00 PM	4:00 PM	BiDistrict 1 School C - Performance and Strike	BiDistrict 1 School C
4:00 PM	4:45 PM	Judge's Tabulation	
4:45 PM	5:30 PM	Judge's Critique (15 min per school)	
5:30 PM	6:30 PM	Awards	

\*\*ALL PERFORMANCES WILL BE BACK TO BACK - TIMES ARE APPROXIMATE

A dressing room assignment list will be distributed when the rehearsal schedule is determined.

PLEASE NOTE: IN ACCORDANCE WITH UIL RULES, ONLY DIRECTORS, CAST, CREW AND ALTERNATES THAT ARE LISTED ON THE AREA ENTRY MACH FORM ARE PERMITTED IN THE DRESSING ROOMS. ALTERNATES ARE NOT PERMITTED BACKSTAGE DURING THE SET, PERFORMANCE AND STRIKE.

**ADMISSION FOR THE DAY IS \$10.00 – CASH ONLY. PLEASE INFORM YOUR STUDENTS' FAMILY MEMBERS AND FRIENDS THAT ADMISSION IS CHARGED. Participant wrist bands or badges will be given to all directors, bus drivers and cast/crew members for admittance into the theater. School Administrators may show their District ID or Athletic Pass for their**

**admittance and one guest.**

## **STAGE/FACILITY**

Barbers Hill ISD facility guidelines prohibit the use of particulates such as powder, flour, glitter, small confetti, etc. in district facilities. This includes their use as effects, on costumes, props and/or set pieces. Fog and haze ARE allowed, within reason.

Wireless intercommunication stations are located SR, SL and two in the booth.

In this packet is a diagram showing all drapery locations, stage dimensions and the light plot.

## **UNIT SET**

The complete unit set will be available for use, including one door, one window and a set of French doors. Contact the contest manager should you need additional doors or windows. Everyone must use the basic set that is provided, including the in-house intercommunications system. An 8' step ladder is provided along with stage weights, if needed.

## **SOUND**

Each company is welcome to use the house sound system, but may bring their own to operate from backstage, if so desired. Barbers Hill has a Midas M32 Live sound board with CD playback capabilities, or you can run your sound from a computer or iPad. Barbers Hill will provide the needed aux cable to run sound from your computer/iPad to the board, but if your device doesn't have a headphone jack, you will need to bring your own adapter to connect your device to our AUX cord. If you have questions, please email Chris at [chris.irwin@bhisd.net](mailto:chris.irwin@bhisd.net).

## **LIGHTS**

Barbers Hill High School has the newest ETC ION light board. Each area will be controlled by a single channel on the board. ALL Wash and Cyc fixtures are LED, and will color mix. All lights are set up on the board to pull up only the colors listed...and be able to mix the colors. So, if you want red and blue at the same time, the lights will mix them and create a magenta color.

Companies will have the option of recording their light cues during their 55-minute scheduled rehearsal or can submit their cues by the deadline found below. A Light Cue Sheet has been provided in this packet. *Make as many copies of this sheet as needed.* You are not limited in your number of light cues. **Email** your cues to Chris Irwin at [chris.irwin@bhisd.net](mailto:chris.irwin@bhisd.net). You may reach him at (W) 281-576-2221, x2696 or (C) 832-549-0135.

The Light Cue Sheets are for **individual** cues, **NOT** looks. Although it may be a task for directors to fill out cue sheets for every cue, it saves the sanity of the tech director.

**Deadline for submitting light cue sheets: Monday, April 8th – 3:00 PM.**

It is highly recommended that you bring a flash drive for the storage of your cues as a back-up measure.

**DRESSING ROOMS**

Each company will be provided with an on-sight classroom for pre-show preparation and to stay in during the day. IF YOU NEED MIRRORS, YOU MUST BRING THEM as they are not guaranteed on site. All dressing rooms must be left in the order they were found, including any desks, chairs, or other décor. As a reminder, only directors, companies, crew, and alternates are allowed in the rooms throughout the day. Any violations may be reported to the State Office.

**AWARDS AND CRITIQUES**

Awards will be held directly after the judges have made their final decisions but before the awards ceremony. Each judge will receive two randomly assigned shows, and all judges' critiques will be simultaneous – and be 20 minutes each.

**LOAD OUT**

After your show and strike period are completed, you will be asked to load out immediately (prior to the next show's setup period). Please discuss this with your contest manager before or after your rehearsal period if you have any questions regarding this. ALL shows must be completely out of the theatre area by the start of the award's ceremony.

**AND FINALLY...**

If you have questions about the contest site, feel free to contact me at [aotto3@gmail.com](mailto:aotto3@gmail.com) or 281-777-8672, or Chris Irwin (contact info above) or by email at [chris.irwin@bhisd.net](mailto:chris.irwin@bhisd.net).

A La Quinta Inn, Spring Hill Suites, Comfort Inn, Holiday Inn Express, Quality Inn and Hampton Inn and other hotels are in Baytown at I-10 and Garth Road. These hotels are less than a 15-minute drive to Barbers Hill High School.

# INVOICE

Area One-Act Play  
Entry Fee

\$850.00

Make Check Payable to:

Barbers Hill ISD  
PO Box 1108  
Mont Belvieu TX 77580

**Fed Tax ID: 746001748**



## 5A Region III, Area 1 Lighting Cues

Cue \_\_\_\_\_ of \_\_\_\_\_ Fade Time \_\_\_\_\_

AREA	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
% Level															
Top Light	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
% Level															
Washes/ Cyc	Red Wash	Blue Wash	Green Wash			Red Cyc	Blue Cyc	Green Cyc	Amber Cyc						
% Level															

Cue \_\_\_\_\_ of \_\_\_\_\_ Fade Time \_\_\_\_\_

AREA	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
% Level															
Top Light	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
% Level															
Washes/ Cyc	Red Wash	Blue Wash	Green Wash			Red Cyc	Blue Cyc	Green Cyc	Amber Cyc						
% Level															

School Name \_\_\_\_\_ Show Title \_\_\_\_\_

Contact \_\_\_\_\_ at this number \_\_\_\_\_ with any questions

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