

Congratulations on Advancing to STATE in Theatrical Design

It took us time to nail down some of the specifics, but I am hopeful that this packet will contain everything you need to know for you and your students for now!

The first thing you will need to do is to log into this link and complete the RSVP form letting us know that you plan to attend state. Please complete this step as soon as possible.

<https://www.uiltexas.org/machform/view.php?id=774882>

The State Meet will be held at the Round Rock ISD Performing Arts Center at 5800 McNeil Drive, Austin, TX 78729

Contest will take place May 3rd and 4th, 2022 according to the following schedule:

May 3rd	9:00-1:00	Verification/Work Period for all entries.
	1:00-6:00	Adjudication Period (Gallery Closed for judging)
May 4th	9:00-1:30	Oral Intros/Gallery Walk assigned by Category
	3:00	Awards Presentation

NOTE: We will strike the exhibit with the exception of medalists immediately following the awards ceremony and all non-medalists must take their work at this time.

The VERIFICATION WORK PERIOD is a procedure that allows students to make sure that what they sent in is ready to be judged. Prior to the competitors' arrival, all work will be placed on the display panels and evaluated by the contest officials. Any changes required will be noted. Upon arrival at the verification work period, the student will be informed of any required changes. If there is an issue, they will have the duration of the work period to complete the modification. If no changes are necessary, they will be able to go to their display and make any adjustments they would like to. This time was added because it is not possible to ensure all rules are met on the digital versions of work that is being mailed in. We have found that most contestants were able to take care of the issues if given this window. The main issues have to do with sizes of entry plates, improper mounting and labeling. It is wise to bring an emergency repair kit with extra mounting supplies, labeling supplies, adhesive, digital versions for printing out copies. Students will be given an area to work at the site. By the end of this period, all corrections must be complete as judging will commence.

The ORAL INTROS were started the last time our contest was in person. Each contestant has a maximum of 90 seconds (Groups 3 Minutes) to tell the judge anything they would like to about their contest process or product. They may use a notecard for reference. They will present this intro to the judge in front of their work so they can use it for reference. The other contestants in their category will be in the area as well, but the students need only address the judge. Topics can include explanations of their favorite elements, their biggest frustration and how it was

solved, the most interesting thing they learned in the design process....etc. The entire point of this part of the contest is to initiate conversation between the student and the professional about their work. After the student completes their intro, the judge will comment and may ask questions about what the student told them. Their critiques of the work will be contained in the ballots so this is more of a conversation. All entries must have an oral presentation. In a group, the three minutes may be divided amongst the group or presented by a singular spokesperson from the group. When asked if this element counts as part of the decision, the best answer I can provide is that the basic design judging has already been completed by the time this portion starts. However, judges do not finalize their scores until this section is completed. In the history of the contest, it has only helped matters by perhaps bringing some clarity that was missing from the explanations in the paper or a connection was made that brought new light to the design. If a student has a conflict with the scheduled time, please notify the contest director immediately so it can be re-scheduled accordingly. The schedule will be posted at the verification period for the following day's presentations.

The AWARDS PRESENTATION will take place in the theater at 3:00pm. Students and teachers should dress appropriately as they will be photographed by the UIL Photographer. Medals will be presented for First through Sixth place.

PREPARING YOUR ENTRIES

For STATE, you will be submitting your work both digitally and in person. You are permitted to make changes and improvements to the work you submitted for Round 1.

DIGITAL: You will be creating a new digital file of this work and uploading it into your original entry in the portal. This allows the judges to get started on their evaluations prior to arrival at the contest. We do not display your justification papers at State so this file will be their only access for that element. For consistency's sake, we have provided a Google Template for you to use to create your State File and we are asking that when you label it, you include your school name, contestant name and STATE (Category). You will actually be going into your original entry, deleting your Round 1 file and uploading the new one into its place. We will be opening the portal for you to complete this on April 18th and you will have until April 25th to get this step done. Instructions will be posted on the website once the portal opens.

[Theatrical Design State Submission Template](https://docs.google.com/presentation/d/1d5DR_zITgtu5LG-qNDHRdtL-PB9v6cNTIjZy_1bJRVs/e dit?usp=sharing)

https://docs.google.com/presentation/d/1d5DR_zITgtu5LG-qNDHRdtL-PB9v6cNTIjZy_1bJRVs/e dit?usp=sharing

ACTUAL: Please refer to the **Handbook** for mounting instructions. The plate sizes listed in the handbook and on the prompt are the maximum size of the mounting board. The artwork can go all the way to the edge of the board as long as it doesn't wrap around the board. All display boards should be solid black mat board or foam-core and not poster board. Make sure that all work is attached firmly so it will not separate/detach during shipping. AGAIN, please refer throughout the handbook for these instructions on each item.

The only item that does not have an explanation is the trailer link for the marketing trailers. The trailer link should be included on the Prompt Address plate. Judges will use the one in the digital submission for evaluation. The one on the display would be for audience members. A QR code may be the easiest type for access.

All items must be labeled on the back with the information provided in our label template. Your Contest Entry Number is the most important identifying feature in your labeling. Please make sure it is on the back of everything you submit. Essentially, your work should arrive ready for the site crew to attach velcro and post it.

They must arrive at the UIL Office by no later than the end of business on April 27th. Please address all boxes to:

University Interscholastic League
Attention: Theatrical Design Contest
1701 Manor Road
Austin, TX 78722

On the OUTSIDE of the box, make sure it includes your School Name and Division. Multiple entries may be boxed together if your school has more than one qualifier.

NOTE: The UIL Office is not open for Weekend Deliveries. ALSO–Do NOT Require a Signature for deliveries or call the UIL Office trying to verify that it is there. They are short staffed. You will complicate things.

Some directors have inquired about dropping the work off in person if you are local or will be in town. This is permissible as long as it arrives at the UIL Office by end of day on April 27th and is boxed according to the same instructions. Please be sure to call the UIL Office main number at 512-471-5883 to be sure the office is open prior to making the trip.

If you have ANY Questions about STATE, please EMAIL me at uiltheatricaldesign.gomez@gmail.com.

I can't wait to see everyone!!!!