



ACADEMIC COORDINATORS

FROM START TO FINISH

Student Activities Conference Presentation 2022





OVERALL DUTIES OF A COORDINATOR

Primary Role

- Liaison

Get Organized

- Calendars, Group Emails, Folders

Be a Team Leader

- Motivator, Cheerleader, Role Model

Communicate

- Colleagues, Students, Community

Leadership is not about
being in charge. Leadership
is about **taking care of**
those in your charge.

-Simon Sinek

REGISTER AS A COORDINATOR



While on the academic homepage, please register as an Academic Coordinator.

A+ Coordinators (elem/middle school) register using the link on the A+ page.

The screenshot shows the UIL website interface. At the top, there is a navigation bar with links for Home, About, Calendar, Contact, Shop, and UIL Portal. Below this is the UIL logo and a search bar. A main navigation bar contains categories: ACADEMICS -, ATHLETICS +, MUSIC +, SPIRIT +, MEDIA +, and POLICY +. The Academics section is expanded, showing a list of options: Academics Home, Meets, Conferences, Contests, Stem, Theatre, Journalism, Speech & Debate, A+ (Grades 2-8), Resources, TILF, and Lone Star Cup. A red arrow points from the 'A+ (Grades 2-8)' link to a registration box. This box is titled 'REGISTER AS HIGH SCHOOL ACADEMIC COORDINATOR' and includes the text '(Coordinators for elementary and middle schools register under A+ Academics.)' and a red button labeled 'HS REGISTER HERE'. Below this box is another box for 'UIL ESSAY COMPETITIONS'. The background of the website features a photo of students' hands reaching up.

The University Interscholastic League offers the most comprehensive program of interscholastic competition in the nation. UIL Academics offers more activities than any other UIL division, with 29 contests at the high school level and 20 A+ Academic contests for grades 2-8. More than half a million students participate in UIL academic contests each year.

- [Brief Overview of High School Contests](#)
- [Academic Contest Quick Reference Chart \(updated Sept 2016\)](#)

These activities, which exist to complement the academic curriculum, are designed to motivate students as they acquire higher levels of knowledge, to challenge students to confront issues of importance, and to provide students with the opportunity to demonstrate mastery of specific skills. Students are challenged to demonstrate much more than knowledge and comprehension.

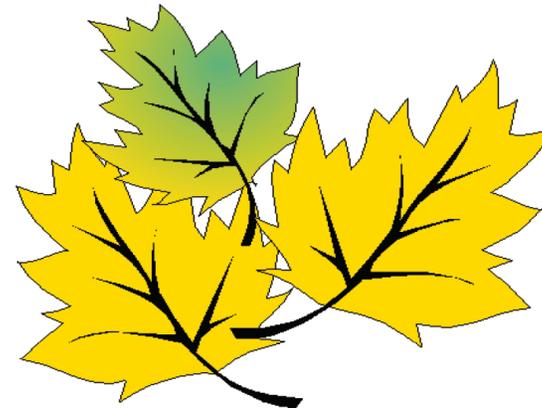
REGISTER AS HIGH SCHOOL ACADEMIC COORDINATOR
(Coordinators for elementary and middle schools register under A+ Academics.)
HS REGISTER HERE

UIL ESSAY COMPETITIONS

HIGH SCHOOL ACADEMIC COORDINATOR'S MANUAL



<http://www.uiltexas.org/academics/resources/coordinators>



High School Academic Coordinator's Manual

for campus-level academic
coordinators, coaches and contest directors



CHANGES FOR 2022-23

Enter Six Contestants in Spring Team Events

Internet Allowed in CX and LD Debate

REC Foundation Robotics Pilot

One-Act Play Critiques

- Can be held before announcement of awards

Film Contest

- Conferences expanded (1A-3A, 4A, 5A, 6A)

Spelling and Vocabulary Audio File

- Recording available for District and Region Contest

*more details following slides

ENTERING SIX STUDENTS



Four or Six

- Each school may enter as many as four individuals in the district meet, or a maximum of six individuals with District Executive Committee approval

Contests Impacted

- This change applies only to high school Accounting, Calculator Applications, Computer Science, Current Issues and Events, Literary Criticism, Mathematics, Number Sense, Social Studies, and Spelling and Vocabulary

Advancement Structure

- The sum of the top three overall scores from each school constitutes the team score for the school, with the fourth highest scoring member serving as the tiebreaker.
- All four members of first place or wild card teams advance to the next level of competition.
- All team members who qualify to regional or state will also compete for individual honors.



INTERNET IN DEBATE

Events

- Allows the use of the Internet during Cross-Examination Debate and Lincoln Douglas Debate competition rounds within the parameters set forth in the guidelines

Details

- For evidence retrieval and sharing with opponents and judges participating in the round
- Prohibits any communication outside the round or with audience members.
- Internet connectivity would be the responsibility of the competitor and not the host site.



OLDER RULE CHANGES

LD Debate

- 4th contestant allowed by schools with a full entry when fewer than 8 debaters are entered in the district contest

Congress Points

- 10 Sweepstakes points for Outstanding PO at State

Computer Applications Phase Out

- Last year of competition is spring 2024.

One-Act Play

- Ban contact strikes (slaps, hits, kicks)

ITEMS CURRENTLY MONITORING



Spelling and Vocabulary Computer Use

Requirement for students to print a paper from a personal computer in writing events

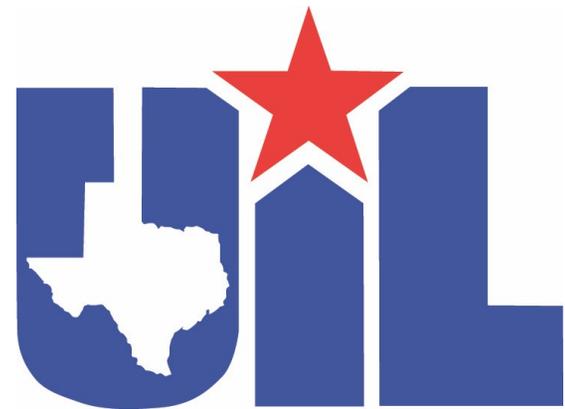
Allow internet use in extemporaneous speaking

Expand Divisions (Conferences) Theatrical Design, Essay Contests, and Robotics

VITAL CONTEST RESOURCES

These are the “must-haves” for UIL competition:

- Website
- Contest Handbooks
- Study Materials



UIL WEBSITE AND ACADEMICS HOMEPAGE



<http://www.uiltexas.org/academics>

The screenshot shows the UIL website's Academics homepage. At the top, there is a navigation bar with links for Home, About, Calendar, Contact, Shop, and UIL Portal. Below this is the UIL logo and the text 'University Interscholastic League'. A search bar is located on the right side of the header. The main navigation menu includes 'ACADEMICS -', 'ATHLETICS +', 'MUSIC +', 'SPIRIT +', 'MEDIA +', and 'POLICY +'. A red arrow labeled 'TABS' points to the 'ACADEMICS -' tab. The Academics dropdown menu is open, listing various categories: Academics Home, Meets, Conferences, Contests, Stem, Theatre, Journalism, Speech & Debate, A+ (Grades 2-8), Resources, TILF, and Lone Star Cup. A red arrow labeled 'Contests grouped by area' points to the 'Contests' item, which is highlighted with a red bracket. Below the navigation is a large image of students cheering. To the right, there is a 'Quick Links' section with several links: CAPITAL CONFERENCE REGISTRATION, UIL ESSAY COMPETITIONS, INVITATIONAL MEET LISTINGS, ACADEMIC STUDY MATERIALS, and ACADEMICS CALENDAR. A 'Contact Academics' button is located at the bottom of the Quick Links section.



IMPORTANT INFO ON EACH EVENT WEBPAGE

SOCIAL STUDIES, LITERARY CRITICISM

- Required reading lists

CURRENT ISSUES AND EVENTS

- Date ranges for tests

SPELLING

- Word Power

SCIENCE

- Physics Novel
- Memos from the Contest Directors



INVITATIONAL MEETS

Practice Meets for academic activities

Host schools charge entry fees

Invitational meets are posted a

<http://www.uiltexas.org/academics/invitational-meets>

ACADEMICS -	ATHLETICS +	MUSIC +
Academics Home	Meets and Tournaments	
Meets -	Meet Officials	
Conferences +	Invitational Meets	
Contests +	District Meets	
Stem +	Regional Meets	
Theatre +	State Meet	
Journalism +	Academic Meet Entry System	
Speech & Debate +		
A+ (Grades 2-8) +		
Resources +		

Home > Academics > Academics Home

Submit your invitation

If you need to make a correction to your invitational meet information as posted below, please go to UIL Academics at www.uiltexas.org

SEPTEMBER | DECEMBER | JANUARY | FEBRUARY | MA





PLANNING MEETINGS

District Organizational Meeting

- **Typically Aug or Sept**
- **Invite all schools and receive a response**
- **Include OAP directors and Debate coaches in planning meeting**
- **Consider OAP dates**
 - Bi-district can take place until Thursday of district week
 - Area OAP meets are held the 2nd week of district speech
- **Recommend dates and locations to the District Executive Committee**



ACADEMIC MEET DETERMINATIONS

Gather contact information for each coordinator, debate, one-act play of the schools.

Sign up contest directors for each event, assistants, spelling monitors, etc.

Determine entry deadline

Vote on following the Conflict Pattern

Determine procedure/allowance for late entries

Substitutes deadline

Spelling pronouncer be live or audio file

Writing judge hiring criteria and who will do that



SPEECH DEBATE DETERMINATIONS

Hire a speech/debate director, CX director

Judge criteria and who will hire

Poetry and Prose documentation check

Will debate brackets be broken

Set CX entry deadline

Open or closed tab room

ONE-ACT PLAY DETERMINATIONS

Location/Date

Contest Manager/Site Crew

NO Earlier than Aug. 15:

- *Draw for performance order*
- *Contact Judges*

Bi-District Organization and Dates



DISTRICT DATES

- Events with confidential material must be held during the one week designated.
- Speech events MAY be held the 2nd week. Informative and Persuasive included.
- One-Act Play has a certification deadline and may be held anytime before that date.

2022-23

SPRING MEET DATES

- March 20-25 Academic District Week and Speech Week 1**
- Mar 27-April 1 Speech Week 2 and Area OAP**
- April 19-22 OAP Regional**
- April 21-22 Academic/Speech Regional**
- May 2-3 Theatrical Design State**
- May 4-6 OAP State**
- May 17-18 Academic/Speech State**
(two of these days)

DISTRICT EXECUTIVE COMMITTEE



Your principal or superintendent is usually the voting member

The DEC ratifies the dates and information decided for the Academic events at District UIL

If you miss the planning meeting--Contest information may be obtained from your administration or other Academic Coordinators from schools in your UIL district



DISTRICT ORGANIZATION

A+ Districts are not assigned by UIL

High school now has an alignment specifically for Academics, which includes One-Act Play.

<http://www.uiltexas.org/alignments>

If your school isn't listed, contact us!



OFFICIAL DISTRICT ALIGNMENT ACADEMICS CONFERENCE 4A

Region 1		Region 2		Region 3		
District 1 Clint Clint Mountain View El Paso Harmony Science Academy Fabens San Elizario	District 5 Big Spring Midland Greenwood San Angelo Lake View Snyder Sweetwater	District 9 Ft Worth Acad Fine Arts Ft Worth Benbrook Ft Worth Dunbar Ft Worth Western Hills FW Diamond Hill-Jarvis Kennedale Lake Worth River Oaks Castleberry	District 13 Caddo Mills Crandall Farmersville Nevada Community Quinlan Ford Sunnyvale	District 17 Alvarado Ferris Hillsboro Midlothian Heritage Venus Waxahachie Life	District 21 Cleveland Tarkington Huffman Hargrave Liberty Livingston Shepherd Splendora	District 25 El Campo Lamar F Needvil Royal Sealy Stafford Wharto
District 2 Andrews Fort Stockton Monahans	District 6 Burkburnett Graham Iowa Park	District 10 Caddo Mills Crandall Farmersville Nevada Community Quinlan Ford Sunnyvale	District 14 Athens Brownsboro	District 18 China Spring Gatesville	District 22 Bridge City Hamshire-Fannett	District 26 Bellville



ACADEMIC CONFLICT PATTERN

Restricts the number of contests in the academic meet
 Mandated at Region and State, even if the schedule allows
 Highly encouraged at the District level



Academic Conflict Pattern

	Set 1 3 Hours			Set 2 2.5 Hours			Set 3 2 Hours			Set 4 2.5 Hours		
Academics	Accounting											
	Computer App.											
	Current I & E											
	Literary Criticism											
	Ready Writing											
	Social Studies											
STEM	Spelling											
	Calculator App.											
	Computer Sci.											
	Mathematics											
	Number Sense											
Journalism	Science											
	Copy Editing											
	Editorial											
	Feature											
	Headline											
Speech & Debate	News											
	Informative											
	Lincoln Douglas											
	Persuasive											
	Poetry											
	Prose											

-  Prep & Contest
-  Prelims
-  Finals

The conflict pattern is not mandated at district, but it will be honored at all regional and state meets.

Regional and state schedules will not be modified to allow participation in conflicting events.

ONLINE ENTRY SYSTEM

We will likely have a new system this spring for the Academic/Speech spring events.

ENTRIES FOR REGION AND STATE



- **Students are advanced through the Online Entry System**
- **District results constitutes the region entry**
- **Region results constitutes the state entry**
- **After the District Meet, individual school entry is unnecessary**



SUBSTITUTIONS

At District:

- **Substitutes are allowed to replace a no-show student already listed on the entry**
- **Sub can be another certified eligible student listed on the academic or one-act play eligibility**
- **Any eligible student can sub by submitting the substitution form found on the UIL website certifying student's eligibility**

UIL ACADEMIC CONTEST SUBSTITUTE ELIGIBILITY FORM

SEND A COPY TO EACH AFFECTED CONTEST DIRECTOR.

School _____

School district _____ Conference (CIRCLE) 1A 2A 3A 4A 5A 6A UIL District # _____

SUBSTITUTIONS AND LATE ENTRIES • See Section 903 in the UIL Constitution and Contest Rules. This form must be presented to the contest director before the contest begins. At the conclusion of the meet, the contest director must submit the substitution form or letters to the meet director to be filed with the school's original online entry information. Late entries will only be made if approved according to Section 903 for district competition or Section 904 for regional competition.

In the designated contest an ORIGINAL entry will be replaced by the following SUBSTITUTE:

CONTEST	ORIGINAL STUDENT	SUBSTITUTE STUDENT
---------	------------------	--------------------

AUTHORIZATION • As the principal or designated administrator, I certify that the above student is eligible to compete in the contest named in accordance with Subchapter M of the Constitution and Contest Rules.

Designated administrator

Date



SUBSTITUTIONS

At Region and State

- **Can be any eligible student from the school – no requirement they participated or been listed on the district entry**
- **Substitutions are only allowed only in team events, and only if an original qualifying contestant cannot compete.**
- **Must have sub form**
- **Only one substitute allowed per team**



VERIFICATION AND RESULTS

All academic events shall have a verification period conducted according to the contest handbook.

CRITICAL for catching any errors prior to announcing official results

Results are tentative until following verification.

After results are declared official, awards may be distributed



TRAINING OPPORTUNITIES

Student Activities Conferences

- September 10: Tyler Junior College, Tyler
- October 1: Texas Tech University, Lubbock
- October 29: University of Texas, Austin
- November 5: UTRGV, Edinburg

Capital Conference

- June 20-21, 2023
- AT&T Conference Center and Hotel
- Registration opens March 1



STAYING SUCCESSFUL

Keep recruiting and talking up the good stuff

As interest grows, fill every slot on the entry form

Set goals

Communicate, cheer, advocate

Continually promote and sell the program



TILF SCHOLARSHIPS

Who can apply?

- Must have competed at the UIL Academic State Meet **any year of their high school career** (CX debaters must have advanced to the second day of competition)
- OR must be a state finalist in the Barbara Jordan Historical Essay Competition, the Latino History Essay Competition, Film or the Theatrical Design Contest
- OR must be a team member of Robotics team placing in the top ten at the state contest

Contact: Trudy Richards, Executive Director
trichards@tilfoundation.org or www.tilfoundation.org



THE ESSENTIALS

Recruit coaches and students

Order study materials

Integrate contests into curriculum

Attend training opportunities

- SACs, Invitational Meets, Capital Conference

Work with athletic coaches, music directors and prom organizers to avoid conflicts.

Celebrate successes



KNOW THE RULES

Review UIL Website and check it regularly

www.uiltexas.org/academics

Review the *Academic Coordinator's Manual*

Become familiar with the *UIL Constitution & Contest Rules*

Get a copy of each of the event handbooks

Network locally and statewide

Ask the UIL staff



CONTACT UIL STAFF

UIL Phone Number: 512-471-5883

David Stevens (All Events)

dstevens@uiltexas.org

Jana Riggins (Speech, Debate, Congress)

jriggins@uiltexas.org

David Trussell (Computer Science, Math, Science, Calculator,
Number Sense, Robotics)

dtrussell@uiltexas.org

Lisa Parker (Essay Contests, A+ Academics)

lparker@uiltexas.org

Alyssa Boehringer (Journalism-Copy Editing, Headline, Feature,
News, Editorial, ILPC)

aboehringer@uiltexas.org

Paula Rodriguez (One-Act Play, Theatrical Design, Film)

prodriguez@uiltexas.org