



2024 UIL Academic State Meet

Information for Contestants and Coaches in

ACCOUNTING

Things You Should Know From:

Kay Whitton, UIL State Accounting Contest Director

COACH CONFERENCE	CONTEST	GRADING	VERIFICATION & AWARDS
Tuesday, May 14, 8 am Packet Pick Up, ID Cards WEL 1.316	Tuesday, May 14, 9 am (8:30 am doors open) WEL 1.316	WEL 2.310	Tuesday, May 14 2 pm Hogg Auditorium

From UIL State Office: Please complete the [Coach Information Form](#) here.

Before the State Meet:

- ★ Coaches of ALL state contestants must email Kay Whitton (kaywhitton@gmail.com) by **Friday, May 3**, to receive contest information and sign up to assist during the contest.
- ★ All volunteer positions will be filled via email, so that **NO COACHES' MEETING IS NEEDED**.
- ★ This is my first year as state director, so I need everyone's help to run a smooth contest as a:
1) Conference Assistant, 2) Inspector, 3) Test Reviewer, and/or 4) Grader.
(Each competing team **MUST** have a qualified grader available. Five (5) graders are needed for each conference, in addition to a conference assistant.)
- ★ Notify UIL and Kay of any team substitutions or changes to the roster prior to contest day!

Morning of the Contest:

- ★ 7:30 – 7:45 AM: Conference assistants should go to **WEL 1.316** and receive your school packet, then report to the contest room immediately to help set up.
- ★ 8:00 AM: Coaches (or other adult) will pick up school packets for their contestants.
- ★ 8:30 AM: Coaches and contestants may enter contest room; contestants sit at chairs with questionnaires, but distant from teammates; have ID card and supplies out for inspection.

Before the Contest:

- ★ 8:45 AM: Announcements will begin; all contestants should be seated at a questionnaire.
- ★ 9 AM: Roll call will begin; alternates will be assigned if a contestant is found to be absent.
- ★ Inspectors will verify that calculators are approved and that ID cards have no markings.

During the Contest:

- ★ Test reviewers (and available alternates) will go with the Head Grader to the review room.
- ★ Conference assistants will monitor the testing room at all times.
- ★ Graders should arrange for lunch, since grading will begin immediately after the test.

After the Testing Period:

- ★ Listen for instructions as to where to turn in test materials.
- ★ Coaches, debrief your students, then report to **WEL 2.310**, so grading can begin promptly.

Verification, Awards and Honors (Hogg Auditorium):

- ★ 2 PM: Verification will be no longer than 15 minutes.
- ★ Announcements, special recognition, and awards will begin immediately after verification.
- ★ All results will be available on Speechwire after the conclusion of the contest.

State UIL Academic Participants are eligible to apply for a TILF Scholarship. Visit: <http://www.tilfoundation.org>