



The 2017 UIL Spirit State Championship is only a weeks away, and we are thankful that you have decided to be a part of this first year event in Fort Worth, TX! This is the final information packet you will receive before your arrival for the championship. Please read all of the information carefully. This will help ensure that all participants, coaches and spectators are informed as to all aspects of the event.

All UIL competition information, rules & score sheets are located in the following website: <https://www.uil texas.org/spirit/information-for-participant-schools>

Most of the questions you may have can be answered in this information.

Enclosed in this final packet you will find information regarding:

- Event Check-in
- General Policies and Forms
- Performance and Practice Areas
- Scores and Awards
- Maps and Extras

If you have any questions prior to the competition, you may also contact our Customer Service at 800.622.2946 x1357. Customer Service is open Monday through Friday from 8:00 AM to 5:00 PM CST.

For any changes in your registration, including the addition or reduction in numbers, please submit those changes in writing to your Registrations Director listed below.

We look forward to seeing you and your team next month in Fort Worth!

Registration Director
Ashley Tucker
atucker@varsity.com
800.622.2946 x1357



COACHES PACKET
UIL Spirit State Championships
JANUARY 10-12, 2017

CHAMPIONSHIP LOCATION

Fort Worth Convention Center
1201 Houston Street
Fort Worth, TX 76102
(817) 392-6338

EVENT CHECK-IN

A representative from each team must check-in at the Event Information Area prior to your team's first performance. Registration will be located in **Room 103 B (near 12th & Houston Street entrance)**, and will begin at 7:00 AM each morning. All forms must be turned in prior to your first scheduled practice. Teams not turning these forms in will not be allowed to practice or compete. Coaches will also receive their credentials, most updated performance order and parking pass (if applicable).

Participant Release Form: www.varsity.com/uploads/editor/files/PDFS/UIL/2017/16-17 UIL participant ReleaseWaiver.pdf

Adult Release Form: www.varsity.com/uploads/editor/files/PDFS/UIL/2017/16-17 UIL adult ReleaseWaiver.pdf

Music Form: www.varsity.com/uploads/editor/files/PDFS/UIL/2017/2017-Varsity-Spirit-Music-Form UIL.pdf

EVENT TICKET PRICES

Adult: \$15.00

Student (5-18 years old): \$10.00

All-Session Adult Ticket: \$45.00

(TX Girls Coaches' Assoc. membership card will receive \$5 discount from ticket purchase price)



SCHEDULE, PRACTICE AND MUSIC

PERFORMANCE ORDER

The tentative schedule overview link has been included on the UIL website below.

<http://www.uiltexas.org/spirit/spirit-state-championships/schedule>

The detailed performance order will be posted soon.

PERFORMANCE AREAS

All teams will compete on a 42' deep x 54' wide carpeted floor. Only soft-soled tennis shoes will be allowed on the performance surface

DRESSING ROOMS AND PERSONAL BELONGINGS

UIL and Varsity accepts no responsibility for lost or stolen items. We recommend that each team designate someone to keep an eye on its possessions.

PRACTICE AREAS

Check-in time for practice is located on the right hand of your performance order. Your practice check-in time will be approximately 25 minutes prior to your performance time in the Fort Worth Convention Center. Practice venue is located between both performance venues. From the practice area, you will move to the "On Deck" area to prepare for your routine. If you miss your practice time, you will not be guaranteed another opportunity to practice in the designated area. Only team members and Coaches may enter the practice area. **Family members and spectators will not be admitted to the practice area.** A high quality sound system will be provided for teams with music on CD or mp3.

PERFORMANCE MUSIC

All teams will either need to supply their music on a CD or an iPod / MP3 music player. We recommend MP3 music players as this is in a digital format

iPod / MP3 MUSIC OPTION – You will be able to plug your iPod / MP3 player in directly to the sound system to play your routine music. If utilizing digital music player, you will be provided the necessary cables. Be sure to follow these steps below prior to your performance:

- Set up a playlist for each routine
- Turn OFF any equalizer, sound check, notifications, and/or volume limit
- Turn your volume up to 100%
- If using a phone, make sure it is in airplane mode to avoid incoming calls during performance

MUSIC PROOF OF LICENSING

- Teams must be able to provide proof of licensing, in the form of a printed copy, during registration at the event they are attending. This may include:
 - Proof of purchase from a preferred provider
 - If using a single song, receipt from purchase of single song
 - If using an editor, the editor does not have to be a preferred provider; however, they must be able to provide you with proof of purchase from a preferred provider and proof of licensing for all sound effects and voiceovers included in the mix
 - If using a non-commercial music provider, documentation that assigns all applicable rights to the team
- If a team does not have the required paperwork, they will be given the option to count the routine verbally or perform to an approved track of music or a track with counts (provided by Varsity Spirit).
- If a team does not have the required paperwork, and chooses not to count the routine verbally or perform to the approved track of music or a track with counts, the team will be disqualified from the competition and not be allowed to perform.



SCORESHEETS, AWARDS & PHOTO

SCORE SHEETS

Score sheets from the preliminary competition will be available approximately 20 minutes after your team has performed, and may be picked up at Event Information located in 103 B. Final score sheets will be distributed following completion of the competition.

Only one coach per team should come to Event Information to pick up and sign for their team's score sheets. Rankings will be posted on the UIL website after each preliminary and finals performance division.

To view the score sheets, please click on the below link:

<https://www.uil texas.org/spirit/information-for-participant-schools>

AWARDS

- ❑ Championship Team trophy, Runner-up Team trophy, 3rd Place Team plaque for each division.
- ❑ Championship Team plaque for top scoring school in each of the three elements: Band Dance, Crowd Leading and Fight Song.
- ❑ Individual medals will be draped by UIL by division as per the maximum (one coach medal is provided): 1A & 2A=13 medals, 3A & 4A=21, 5A & 6A=31. Schools that would like to order additional medals may do so at the event site prior to the awards ceremony.

NO TELEPHOTO/ZOOM LENSES ALLOWED

Because we take the safety and security of our participants seriously, our policy is to protect your privacy and that of all participants. Still cameras with telephoto or zoom lenses will not be allowed during performances by unauthorized personnel/officials.

Spectators will have the opportunity to purchase professional action shots from their team's performances throughout the week. Kiosks will be available at the Convention Center for onsite viewing and purchasing; however, pictures can be purchased after the fact as well at

<http://www.actionmoments.com/>.



Downtown Fort Worth Overview Map

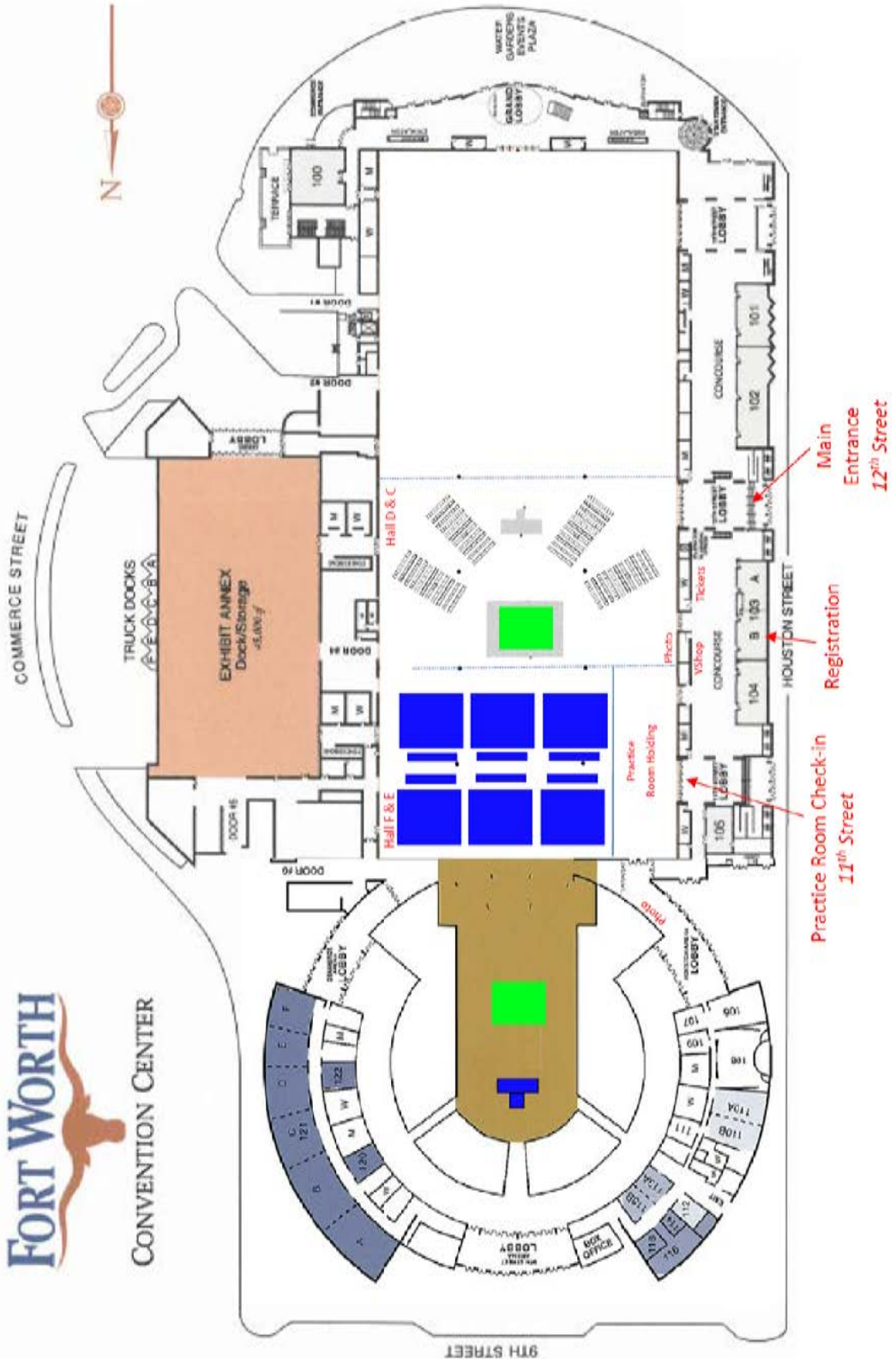


MAIN ENTRANCE
Houston / 11th Street



Fort Worth Convention Center

2017 UIL State Championship
January 10-12, 2017





DRIVING DIRECTIONS TO FORT WORTH

Arriving from the North:

Drive south on I-35W and take the downtown exit (15C). Take Spur 280 to downtown.

Arriving from the South:

Drive north on I-35W and take the downtown exit (15C) Take Spur 280 to downtown.

Arriving from the East:

Drive west on I-30 and take the downtown exit (15C). Take Spur 280 to downtown.

Arriving from the West:

Drive east on I-30. Take the Cherry Street Exit (14).

Molly the Trolley – FREE DOWNTOWN SHUTTLE!!!

This route travels from the Fort Worth Convention Center to Sundance Square 7 days a week. Service runs 10 a.m. -10 p.m. Time between Trolleys is 10 minutes*.





Bus Parking

School Vehicle Parking for UIL Spirit State Championships
All school vehicle and bus parking is available:

Tuesday - January 10, 2017
Wednesday - January 11, 2017

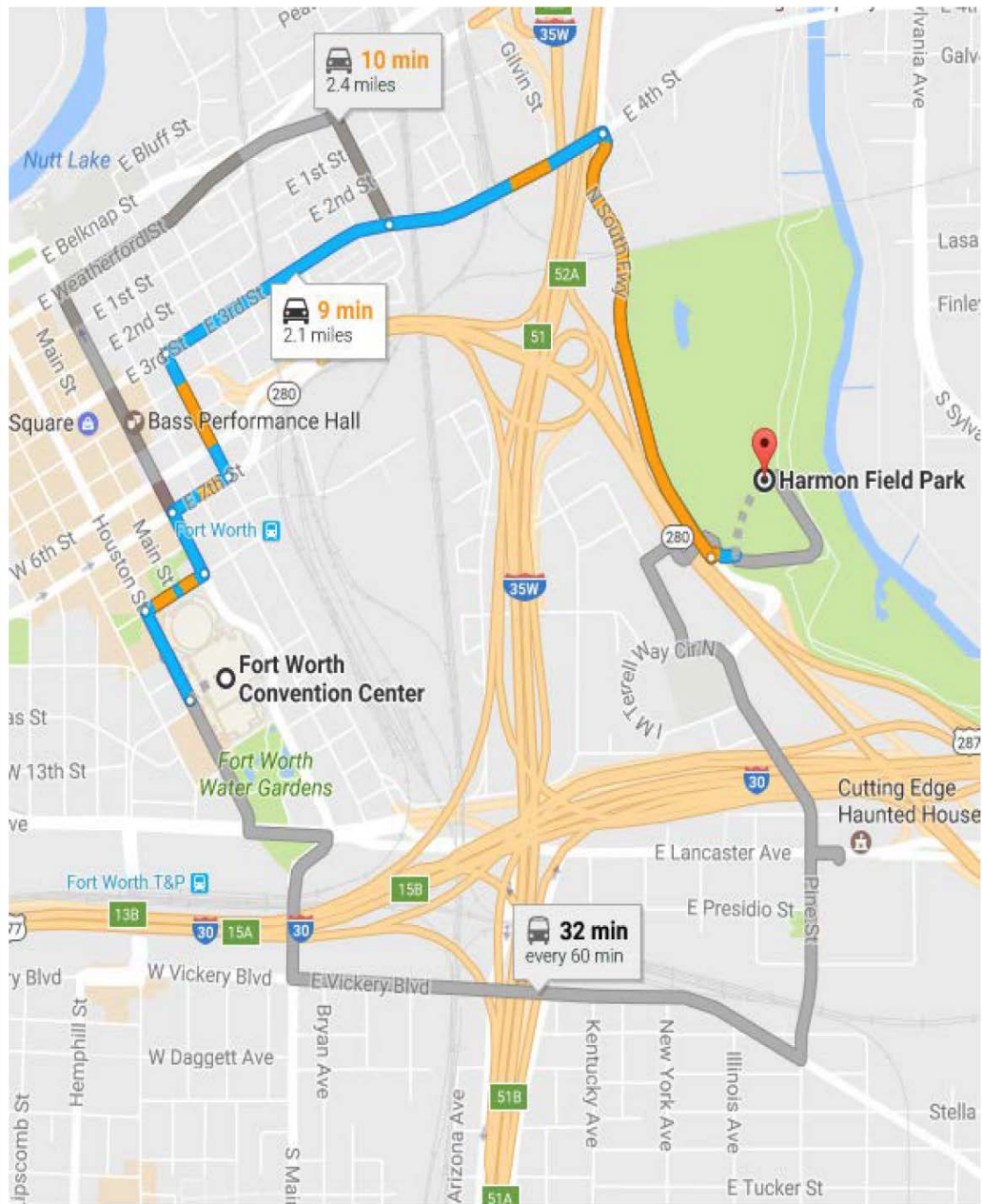
Farrington Field
1501 University Drive
Fort Worth, TX 76107

***East parking lot off of West Lancaster Ave or Crestline Blvd.**



Thursday - January 12, 2017

Harmon Park, Soccer Fields
1501 Martin Luther King Freeway
Fort Worth 76102





TRINITY F&B SERVICES,
INC.™

UIL Spirit Competitions
January 10,2016-January 12, 2016

All Star Lunch - \$12.00

Choice of:

Turkey and Cheddar or Ham and Swiss

Mustard and Mayonnaise

Whole Fruit

Bag of Chips

Bottled Water

Concession Vouchers - \$8.00

Choice of:

Cheese Nachos or Hot Dog

Fountain Soda or Bottled Water

To Be Utilized at Arena Concession Stands

Payment and Final Counts Must be Made (7) Business Days in Advance
Pricing Listed Does Not Include Applicable Tax (8.25%) or Service Charge (22%)



TRINITY F&B SERVICES,
INC.™

University Interscholastic League Catering Order Form

For More Information Please Contact:
Lai-Sin Ley - lai-sin.ley@trinityfbs.com

T: 817.392.2583

F: 817.392.2745

Event Name: _____
Contact Name: _____
Phone: _____

Event Date(s): _____
School/Team: _____
Email: _____

Quantity	All Star Lunch	Price	Total
	Choice of Sandwich: Turkey and Cheddar or Ham and Swiss Mustard and Mayonnaise Whole Fruit Bag of Chips Bottled Water	\$ 12.00	\$ -

Quantity	Concession Voucher	Price	Total
	Choice of: Cheese Nachos or Hot Dog Fountain Soda or Bottled Water To Be Utilized at Arena Concession Stands	\$ 8.00	\$ -

Payment and Final Counts Must be Made (7) Business Days in Advance
Pricing Listed Does Not Include Applicable Tax (8.25%) or Service Charge (22%)
Please Send Tax Exempt Forms to Email Listed Above
For Separate Days Please Utilize Separate Order Forms
Pick Up Location to Be Finalized With Full Payment



TRINITY F&B SERVICES,
INC.™

Fax completed form to our accounting department at 817-392-2745

Credit Card Authorization Form

_____ **Cardholder Name**

Billing Company: _____ **Phone** _____

Billing Address: _____

Credit Card Type: American Express Visa Master Card
 Discover

_____ **Credit Card Number** _____ **Expiration Date**

Card Verification Number(3 digits on the back for Visa/MC or 4 on the front for AMEX): _____

I hereby authorize Trinity F&B Services, Inc. to apply costs for the listed event to the credit card identified above. I understand that the card will be processed in advance for all estimated charges.

_____ **Authorized Signature** _____ **Date**



**REQUIRED
FORMS**

VARSITY SPIRIT CHAMPIONSHIP RELEASE & WAIVER FORM – ADULT/COACH

Every Advisor/Coach/Chaperone must turn in this completed and signed form at the designated check-in/registration area. ALL areas must be completed. **Please photocopy and distribute to each adult attending the event.**
Coach must retain a photocopy of each completed form for his/her records.

_____	_____	UIL Spirit State Championships
Name	School Name	Name of Event
_____	_____	Fort Worth, TX
Address	School Address	City, State of Event
_____	_____	January 10-12, 2017
City, State & Zip	School City, State & Zip	Event Dates
(_____)_____	(_____)_____	<input type="checkbox"/> Check here if you are the Advisor/Coach
Phone Number	School Phone Number	<input type="checkbox"/> Check if you are a Chaperone
_____	Are you employed by the school or school district? <input type="checkbox"/> Yes <input type="checkbox"/> No	Are you over 21 years of age? <input type="checkbox"/> Yes <input type="checkbox"/> No
Email Address		

Liability Release. For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, I agree to participate in the above Event to be conducted by Varsity Spirit, LLC. ("Varsity"), d / b / a National Cheerleaders Association ("NCA") and/or d / b / a Universal Cheerleaders Association ("UCA"). I further agree to release and to hold harmless Varsity, the Hosting site (university, hotel, convention center, high school) on whose premises the Event will occur (hereinafter the "Location") the affiliates of Varsity, the Location, and the respective directors, officers, representatives, members, agents and employees of Varsity Spirit, Sponsors, the Location and their respective affiliates (hereinafter collectively "Releasees") from any and all liability whether caused by negligence of the Releasees or otherwise for any other claim judgment, loss, liability, cost and expenses (including, without limitations, attorney's fees and costs) arising out of or connected with the Event, including any claim arising out of or connected with any illness or injury (minimal, serious, catastrophic and / or death) that I may incur or sustain during the Event, all activities associated with the Event and while traveling to and from the site for the Event whether or not the Event actually occurs. I further expressly agree to indemnify and hold harmless Releasees and Releasees' heirs, successors, assigns, executors and administrators against loss from any further claims, demands or actions that may subsequently be brought by me or by any other persons on the account of damages of any character resulting to me in any way from the foregoing activities. I further agree to reimburse and to make good to Releasees any loss, or costs Releasees may have to pay as a result of any such action, claim, or demand.

Signature : _____ **Date:** _____

Medical Release. I acknowledge and agree that such participation subjects me to possibility of physical illness or injury (minimal, serious, catastrophic and/or death) and that I acknowledge that I am assuming the risk of such illness or injury by participating in the Event. In the event of such illness or injury, I authorize Varsity to obtain necessary medical treatment for me and hereby release and hold harmless Releasees in the exercises of this authority. I further acknowledge and understand that I will be responsible for any and all medical and related bills that may be incurred by me for any illness or injury that I may sustain during the Event and while traveling to and from the site for the Event whether or not the Event actually occurs.

Supervision. A Chaperone/Adult (age 21 or over) is required to attend with participants. This Chaperone will be responsible for the participants at all times including but not limited to swimming, beach activity, cheer/dance practice outside of competition and free time at event site or hotel. Varsity Spirit d / b / a NCA and / or NDA is not responsible for participants' supervision.

I hereby warrant that I have read this Adult Release and Waiver Form in its entirety and fully understand its contents. I am aware that this Adult Release and Waiver Form releases Releasees from liability and contains an acknowledgement of my voluntary and knowing assumption of the risk of injury or illness, acknowledge that nothing in this Adult Release and Waiver Form constitutes a guarantee that the Event will occur and have signed this document voluntarily and of my own free will. I understand that Sponsors may distribute samples of their products at the event.

Signature of Adult: _____ **Date:** _____

Witness Signature: _____ **Date:** _____

Witness Address: _____

VARSITY SPIRIT CHAMPIONSHIP RELEASE & WAIVER FORM – PARTICIPANT

Every Participant must have a completed and signed release form to turn in at registration in order to participate. ALL areas must be completed. **Please photocopy and distribute to each person attending the event.**
Coach must retain a photocopy of each completed form for your records and keep them with the team throughout the event.

Minor's Name _____	Name of Parent / Legal Guardian _____	UIL Spirit State Championships Name of Event _____
Address _____	School Name _____	Fort Worth, TX City, State of Event _____
City, State & Zip _____	School Address _____	January 10-12, 2017 Event Dates _____
(_____) _____ Phone Number	School City, State & Zip _____	
Participant Email Address _____	(_____) _____ School Phone Number	Parent / Legal Guardian Email Address _____

Liability Release. For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, I _____, as parent or legal guardian of _____, a minor (hereinafter "Minor"), hereby grant the permission necessary to allow Minor to participate in the above Event to be conducted by Varsity Spirit, LLC. ("Varsity"), d / b / a National Cheerleaders Association ("NCA") and/or d / b / a Universal Cheerleaders Association ("UCA"). I, in my own behalf and on behalf of the Minor, further agree to release and to hold harmless Varsity, the Hosting site, (university, hotel, convention center, high school) on whose premises the Event will occur (hereinafter the "Location") the affiliates of Varsity and the Location, and the respective directors, officers, representatives, members, agents and employees of Varsity, Sponsors, the Location and their respective affiliates (hereinafter collectively "Releasees") from any and all liability whether caused by negligence of the Releasees or otherwise for any claim judgment, loss, liability, cost and expenses (including, without limitations, attorney's fees and costs) arising out of or connected with the Event, including any claim arising out of or connected with any illness or injury (minimal, serious, catastrophic and / or death) that the Minor may incur or sustain during the Event, all activities associated with the Event and while traveling to and from the site for the Event whether or not the Event actually occurs. I further expressly agree to indemnify and hold harmless Releasees and Releasees' heirs, successors, assigns, executors and administrators against loss from any further claims, demands or actions that may subsequently be brought by Minor or by any other persons on the account of damages of any character resulting to Minor in any way from the foregoing activities. I further agree to reimburse and to make good to Releasees any loss, or costs Releasees may have to pay as a result of any such action, claim, or demand.

I, in my own behalf and on behalf of the Minor, hereby warrant that I have read this Liability Release in its entirety and fully understand its contents. I, in my own behalf and on behalf of the Minor, am aware that this Liability Release releases Releasees from liability and contains an acknowledgment of my voluntary and knowing assumption of the risk of injury or illness. I, in my own behalf and on behalf of the minor, further acknowledge that nothing in this Liability Release constitutes a guarantee that the Event will occur. I, in my own behalf and on behalf of the Minor, have signed this document voluntarily and of my own free will.

Signature of Parent or Legal Guardian: X _____ Date: _____

Supervision: A chaperone/Adult (age 21 and over) is required to attend with participants. This Chaperone will be responsible for the participants at all times. Varsity Spirit, LLC d/b/a/ UCA and/or NCA are not responsible for participants' supervision..

Medical Release. I, in my own behalf and on behalf of the minor, acknowledge and agree that such participation subjects Minor to possibility of physical illness or injury (minimal, serious, catastrophic and/ or death) and that I, in my own behalf and on behalf of the Minor, acknowledge that the Minor is assuming the risk of such illness or injury by participating in the Event. In the event of such illness or injury, I authorize Varsity to obtain necessary medical treatment of the minor and hereby, in my own behalf and on behalf of the Minor, release and hold harmless Releasees in the exercises of this authority. I further acknowledge and understand that I will be responsible for any and all medical and related bills that may be incurred on behalf of the Minor for any illness or injury that the Minor may sustain during the Event and while traveling to and from the site for the Event whether or not the Event actually occurs.

I, in my own behalf and on behalf of the Minor, hereby warrant that I have read this Participant Release and Waiver Form in its entirety and fully understand its contents. I, in my own behalf and on behalf of the Minor, am aware that this Participant Release and Waiver Form releases Releasees from liability and contains an acknowledgement of my voluntary and knowing assumption of the risk of injury or illness. I, in my own behalf and on behalf of the minor, further acknowledge that nothing in this Participant Release and Waiver Form constitutes a guarantee that the Event will occur. I, in my own behalf and on behalf of the Minor, have signed this document voluntarily and of my own free will. Minor and I understand that Sponsors may distribute samples of their products at the event.

Signature of Parent or Legal Guardian: X _____ Date: _____

Relationship to Minor: _____ Minor SS# _____

Witness Signature: _____ Date _____ Minor Birthdate: _____

Witness Address: _____



2016-2017 COMPETITION MUSIC POLICIES AND PROCEDURES

Varsity Spirit has implemented new music policies and procedures for all cheer and dance events. In order to provide a positive, fair and professional competition environment the coach of each team is required to sign this form, but before signing, please read and review the following:

Proof of Licensing

- Teams must be able to provide proof of licensing, in the form of a printed copy, during registration at the event they are attending. This may include:
 - Proof of purchase from a preferred provider
 - If using a single song, receipt from purchase of single song
 - If using an editor, the editor does not have to be a preferred provider; however, they must be able to provide you with proof of purchase from a preferred provider and proof of licensing for all sound effects and voiceovers included in the mix
 - If using a non-commercial music provider, documentation that assigns all applicable rights to the team
- If a team does not have the required paperwork, they will be given the option to count the routine verbally or perform to an approved track of music or a track with counts (provided by Varsity Spirit).
- If a team does not have the required paperwork, and chooses not to count the routine verbally or perform to the approved track of music or a track with counts, the team will be disqualified from the competition and not be allowed to perform.

Each team is required to have a representative remain at the music station that knows the routine and music. This representative is responsible for starting the music and stopping the music in case of technical malfunction or injury. Please make sure that all devices are fully charged, volume turned up and placed in airplane mode. If using a CD make sure it's unscratched so it doesn't skip.

I have read, understand and will abide by all the guidelines pertaining to music while at a Varsity event.

School Name: _____

Event Name: UIL Spirit State Championships Coach/Director's Name: _____

Coach/Director's Signature: _____ Date _____