TO: Basketball Playoff Representatives

FROM: UIL Athletic Office

DATE: January 2015

SUBJECT: Basketball Playoff Information

Congratulations on your playoff bound team. Since your school is advancing in the playoffs, we want to call your attention to some important information:

**2015 BASKETBALL PLAYOFF INFORMATION**

1. **Certification of District Representatives:**
The last dates for certifying the district champions to the League office are as follows:
   (All conferences) Girls’—**Saturday, February 14**, Boys’—**Saturday, February 21**. It is mandatory that each District Chair completes the “Basketball District Certification” form at [www.uiltexas.org/basketball/forms](http://www.uiltexas.org/basketball/forms) to certify the district representatives as soon as they are determined.

2. **UIL Playoff Reporting Forms:** Coaches are required to submit playoff results immediately following their contest. The winning school should submit playoff game results and next round information via MaxPreps through the assigned coach/admin account. The score reported by a coach on a team’s page will automatically fill in the bracket. The completeness of the data presented on the UIL Texas Scoreboard will be dependent upon the participation of schools and coaches. For more information, please see [www.uiltexas.org/athletics/uil-maxpreps](http://www.uiltexas.org/athletics/uil-maxpreps).

3. **Team Information Form for State Tournament:**
Teams qualifying for the regional tournament must fill out the team information form online at [http://www.uiltexas.org/basketball/forms](http://www.uiltexas.org/basketball/forms). Failure to submit this form may result in your school not appearing in the State Basketball Tournament program. This form must be submitted via the web site no later than: **Wednesday, February 25** for Girls and **Wednesday, March 4** for Boys*.

   *Failure to submit this information could result in a range of penalties as described in Section 27(b) of the UIL Constitution and Contest Rules.*

4. **Team Picture for State Tournament:**
Teams advancing to the regional tournament must email [pictures@uiltexas.org](mailto:pictures@uiltexas.org) the three items requested below: *The subject of your email must include your school name.* Failure to submit this information will result in your school not having pictures in the State Basketball Tournament program. The following materials **must be received in our office no later than Wednesday, February 25 (Girls) and Wednesday, March 4 (Boys).**
   - Team Picture (5x7 color photo, at least 1 MB), email to [pictures@uiltexas.org](mailto:pictures@uiltexas.org).
   - Picture of Head Coach (head and shoulder shot, at least 1 MB), email to [pictures@uiltexas.org](mailto:pictures@uiltexas.org).
   - School mascot or school logo (camera ready art work if possible, if not a copy of the mascot from your letterhead, etc.) email to [pictures@uiltexas.org](mailto:pictures@uiltexas.org).

NO smart-phone pictures please!

This is an important step in providing you with the best possible program. Your assistance in this effort is appreciated.

*Failure to submit this information could result in a range of penalties as described in Section 27(b) of the UIL Constitution and Contest Rules.*
5. **Sites:**
The teams involved should select sites for all rounds of playoffs except the regional sites. See Section 1208 (q) of the *UIL Constitution and Contest Rules*. If schools cannot agree, they must flip a coin.

   **Neutral Sites:** A site mid-point or near mid-point, or a site agreed on by both schools as neutral, is a neutral site. Unless mutually agreeable, a site cannot be neutral if its distance from either school is more than two-thirds the total distance between the two schools.

   **Home and Home Basis** are those sites near home schools selected by the two schools involved OR the actual home playing court. A court selected as the home site, other than the actual home court, should not be an unreasonable distance from the visiting school’s home court.

   **Mid-Point Sites:** Unless mutually agreed otherwise, post-district contests in the team sports of baseball, basketball, soccer, softball and volleyball shall be at a mid-point site for schools located more than 100 miles apart.

6. **Post-Season Warm-up Games:**
   A.) Teams can schedule a warm-up game after district certification and before their first playoff game if they have not reached their allowable season limit:

   0 invitational tournaments and 25 games
   1 invitational tournament and 23 games
   2 invitational tournaments and 21 games
   3 invitational tournaments and 19 games

   This game can be scheduled like any other regular season game.

   B.) 1A & 2A teams that have exhausted their allowable season limit are given a UIL one-game exception under the following conditions:

   • Only the first place teams in the conference 1A & 2A can use the one-game exception.

   • The one-game exception can be played only at the end of your school day on Friday or last day of instruction with no loss of school time or anytime on Saturday.

7. **Bi-District Play-offs:**
   There will be a one game play-off. The game must be played on **Monday and Tuesday, February 16-17** (Girls) and **Monday and Tuesday, February 23-24** (Boys). The winning team is REQUIRED to report the score immediately following the game online through MaxPreps.

8. **Area Play-offs:**
   The game must be played on **Thursday-Saturday, February 19-21** (Girls) and **Thursday-Saturday, February 26-28** (Boys). The winning team is REQUIRED to report the score immediately following the game online through MaxPreps.

9. **Regional Quarterfinal Game:**
   There will be a one-game play-off. The game must be played on **Monday and Tuesday, February 23-24** (Girls) and **Monday and Tuesday, March 2-3** (Boys). The winning team is REQUIRED to report the score immediately following the game online through MaxPreps.
10. **Regional Tournament:**
   Girls- **Friday and Saturday, February 27-28**, Boys- **Friday and Saturday, March 6-7**. Sites can be found on the UIL website at [www.uiltexas.org/basketball/regional-sites](http://www.uiltexas.org/basketball/regional-sites).

11. **Certification of Regional Champions:**
    The last dates for certifying the regional champions to the UIL office are as follows: (All Conferences): Girls- **Saturday, February 28**, Boys- **Saturday, March 7**.

    **Girls & Boys:** A representative of each winning team should contact Darryl Beasley, UIL Assistant Athletic Director (cell: 512-238-0968) on Saturday immediately after the regional tournament.

12. **Police protection:**
    Adequate police protection should be provided for all play-off games whether the game is played at a neutral site or on the home court of one of the teams.

13. **Officials:**
    In all conferences at all playoff levels, except regional tournaments and state tournaments, the two schools involved should secure the officials. If schools cannot mutually agree, then UIL will assign the officials.

14. **Contracts:**
    All playoff arrangements between two schools should be made in writing and signed to protect both parties.
UNIVERSITY INTERSCHOLASTIC LEAGUE FINANCIAL REPORT
BASKETBALL PLAYOFF GAMES

Please Complete and return to: U.I.L.
PO Box 8028
Austin, TX 78713-8028

Date: ______________________

Conference: ____________ Division: ____________ Boys: ____________ Girls: ____________

“Visiting” School: __________________________ “Home” School: __________________________
Coach name: __________________________ Coach name: __________________________
Contact number: __________________________ Contact number: __________________________

RECEIPTS:
1. Reserved Seats

2. Adult General Admission

3. Student General Admission

4. Special - Other

5. Total Gross Receipts:

EXPENSES:
6. Floor Referee’s Game Fee

7. Scorer and Timer Fee

8. Total (Line 6 + Line 7)

9. Subtract Line 8 from Line 5

10. UIL Fee 16% of Line 9

11. Other Expenses (list)*
    Officials travel, lodging and meals

12. Total Other Expenses

13. Total Game Expenses( Lines 8, 10 and 12)

14. Net to be Decided Between Schools

(subtract line 13 from line 5)

*Other expenses (officials travel, security, gate personnel, gym rental, etc.) should not be deducted prior to calculating UIL’s fee.

Payment and financial report are due 30 days from the date the game is played (a financial report with negative balances are also to be sent to the League Office).

Playoff Site:
Address (city/zip):
Site Director:
Director contact #:
Director email: