

## OAP Title Entry Lookup for Contest Managers in SpeechWire

### Logging in

As the contest director, access your contest management area here:

<https://manage.speechwire.com>

- Find the spot labeled “UIL meets” and click “Log in to UIL meets”.

UIL meets:

- From the “OAP contests” dropdown box, select your contest, then click “Set tournament” next to that dropdown box.
- You will be presented with two boxes, one for your manager username, one for your manager password. Enter your login information in the boxes and then click “Log in”.

Note: Please refer to the contest director information email from SpeechWire to locate your username and password. If you are unable to locate your username and password, please email [theatre@uiltexas.org](mailto:theatre@uiltexas.org) and request it.

*If you haven't finished setting up your meet, please return to the setup instructions posted on the UIL website and complete that part of the process: <https://www.uiltexas.org/theatre/online-entry>*

If your meet has been setup and you finished the “Start Wizard” tool, you will arrive at the Tournament management page.

Click on the “Teams” icon.

#### Tournament management



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[Teams](#)

Now click on the “View Titles” button

## Team listing

### One Act Play Reports and Exports

