

Helpful Checklist for UIL Poetry Documentation Requirements

Competitors must choose contest material that meets the criteria established in the *Category Restrictions, Guidelines and Descriptions*. Read the UIL contest rules in the *UIL Prose and Poetry Handbook* and the UIL website for assistance concerning acceptable and unacceptable documentation.

- Have I completed the UIL Poetry A Documentation Form found on the UIL website and made copies for the contest director and each of my judges?
- Am I certain that my Category A selections are not plays, screenplays or song lyrics published only as music? (*Category A allows song lyrics published only as music to be used but ONLY as transitions, if I state so in my introduction, NOT as a selection in my program.*)
- For Category A, have I included *no more than 6* poems?
- Do I have proof that my Category A poem(s) are published in hard copy? (*Show this proof to the contest director.*)
- If my Category A selection(s) is/are drawn from a literary collection (anthology), have I taken extra steps to prove my selection is included in this anthology? (*Show this proof to the contest director.*)
 - √ Have I photocopied the title page and the table of contents?
 - √ Have I photocopied the first page of the selection, with the page number matching the page number in the table of contents?
- For Category A, if my documentation is taken from an online source, have I evaluated the source for legitimacy? (See “The Internet as a Resource” later in this publication.) Is the URL of the website downloaded and printed in the header/footer of the page(s)?
- Are the poet(s) of my selection(s) for Category A different from the poets I have selected for Category B?
- Do I have the original sources of my Category A for contest? (*optional but strongly encouraged*)
- Have I completed the UIL Poetry B Documentation Form found on the UIL website and made copies for the contest director and each of my judges?
- For Category B, is my theme/subject matter different from Category A?
- For Category B, have I included at least two (2) poems?
- For Category B, have I included no more than six (6) selections?
- Are the poets of my selections for Category B different from the poet(s) I have selected for Category A?
- Do I have the original sources of my Category B for contest? (*optional but helpful to have*)

*All documents used for official documentation must be printed in hard copy. Documentation only on electronic devices such as smart phones or an E-Reader is not acceptable at the contest site.