

## 2018 SPEECH STATE MEET CONTESTANTS AND COACHES INFORMATION

# **INFORMATIVE SPEAKING**

## Important Information about State Meet

**Congratulations on qualifying for the UIL State Meet!**  
Jana Riggins, UIL State Director of Speech & Debate

### Prior to the Meet:

- Go online to locate information and necessary forms specific for the speech state contests.  
<http://www.uil texas.org/speech/info/speech-state-tournament>
- **Review the Rules** for your contest from the *Constitution & Contest Rules*, the *UIL Informative & Persuasive Handbook*, and be certain you have read the *UIL Guidelines for Electronic Retrieval Devices in Extemporaneous Speaking*. Check the Extemporaneous Speaking webpage for any notifications posted on the official UIL website.
- **Clearly label** all extemp materials and laptops with school name, coach name and coach cell phone.
- Prior to State Meet, contestants complete and submit the **Informative Contestant Information Form**.
- **Coaches:** By **May 10**, submit the online **Emergency Contact Form**.  
<https://www.uil texas.org/machform/view.php?id=42220>  
Also have your qualifier complete the **Photo Release** (Student) form, retaining it in your school files. Then, you should complete the **Photo Release (Certification)** for your school and email to the State Office.
- Prior to State Meet, complete the interactive **State Meet Coach Information Form**, download and bring printed copy with you to turn in at the Coaches Conference or Roll Call Assembly.
- If you cannot compete at State Meet, it is mandatory that you contact State Director Jana Riggins at the UIL State Office promptly.
- If you are an alternate, consult the **For Alternates Only** document online.

### The Meet:

- Your event will take place on the campus of the University of Texas at Austin in the University Teaching Center building.
- Coaches are highly recommended to attend the **Coaches Meeting** on **Sunday, May 20** at 6:30 pm in the **University Teaching Center, 2.112A auditorium**. Critical information about your contest will be reviewed. Attendance is not mandatory but advantageous.

- The Informative Speaking contest preliminary rounds will be conducted on Monday, May 21 at 8:30 am. Opening assembly will be in UTC 2.102A. 6 contestants will advance from prelims to finals (3 from each section). Final rounds will be conducted on Tuesday at 8:30 am. Report to the assembly for final round roll call in UTC 2.102A.
- **BE ON TIME!** Allow plenty of time to account for Austin traffic, locating the assembly room and for parking. Roll will be called in the assembly. After roll call is completed, alternates are called to take empty places in their region. Once an alternate has been called and verified, even if you arrive, you may not compete. Upon advancing to finals, again – be on time. Contestants are not allowed to compete out of order for any reason. Check the final schedule posted in your state program carefully. It is extremely important that you are ready to draw your topic and to speak when you are called.
- Review parking information posted online. Vehicles left in a towing zone or without payment in a pay lot will be towed. All parking spaces on the UT campus require a UT permit at all times. Those in violation will be ticketed and/or towed. The League is not responsible for any parking citation received by visitors to the campus.
- You may place your extemp materials in the prep room, UTC 2.102A, from 7:45 – 8:15 am for the preliminary round on Monday. Use Kensington locks if you wish to leave your computer.
- Note that electronic retrieval devices cannot be plugged into an electrical outlet in the prep room while the draw is being conducted.
- Files and equipment must be removed on Monday as soon as the contest is completed to make room for Persuasive Speaking files.
- For finals on Tuesday, you may bring your extemp materials in the prep room, UTC 2.102A, from 7:45-8:15 am. They must be removed immediately following when the last speakers leave the room.
- Double-check your files to be certain that no typed or hand-written materials, other than your indexing system, are included. Any source material resembling the outline of a speech is not allowed in the prep room. Prepared notes, extemp speeches, debate evidence handbooks and briefs are not allowed. Be prepared for your files to be checked. If you have questions about what is allowed, review the contest rules and UIL handbook again. If you still have questions, call the League ahead of time.
- **Do not bring your cell phone/smart phone into the prep room.** You may not use it for timing yourself while prepping. It is a violation of the UIL Electronic Retrieval Device Guidelines.
- Final rounds in some conferences will be professionally recorded for the League. It is a violation for contestants or spectators to record/video any round.
- **Contestants should dress professionally in tournament attire for competition and attend the formal awards ceremony in tournament attire.**

### Ballot Verification

- Verification will follow tabulation of the preliminary rounds. Ballots will be distributed in the patio area on the ground floor of UTC (if weather is favorable. Location will be announced at the official roll call assembly). Verification will follow in UTC 2.112A. Contestants and/or coaches should attend. This is a time to hear unofficial results, review individual evaluation sheets and tabulation.
- Once verification is over and results have been declared official, advancing contestants should remain in UTC 2.112A to draw for speaker order in the final round.

### Awards

- Contestants should remain in professional tournament attire for the awards ceremony where all 6 finalists will be recognized on stage, along with their coaches.
- Medals will be presented to all finalists, and the coach of the state champion will receive a lapel pin. Speech Team State Championship plaques for 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place will be presented in each conference near the conclusion of the ceremony.
- Professional photos for the archives will be taken of each state finalist. All gold medalists will be asked to remain on stage for group UIL state champion photos. Schools and families may also purchase these photos directly from 1<sup>st</sup> PhotoTexas. <https://1stphototexas.photorelect.com/>

***Congratulations on advancing to State!***

**Questions?**

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State UIL Speech participants are eligible to apply for a TILF scholarship. 2018 Deadline is May 11. All students must submit an application by that date. Students competing in the May Speech State Meet may amend submitted applications by May 25. See details on TILF website.

<http://www.tilfoundation.org/>